



PRESCREEN USER GUIDE
SEPTEMBER 2021

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Welcome to 700Credit!

700Credit is the leading provider of credit and compliance solutions for the automotive industry. Our products and services have evolved through the years, as we continually collect feedback from our clients around the country. Our singular focus on the automotive industry has allowed us to create solutions that are easy to use and best fit the needs of our dealer clients. Today we have over 14,500 direct dealer clients using our products and services across the US.

Credit Reports

We offer access to reports from the leading national credit companies, Experian, Equifax and TransUnion. Credit Reports contain information from credit grantors, courts, and collection agencies regarding the historical loans by the consumer. Credit Reports also include scores (FICO and Vantage), and public records such as judgments, liens, and bankruptcies. They also may include previous employers, addresses and other names used. All 700Credit clients receive their choice of report format, score, and ancillary products.

Red Flags

A Red Flag summary is provided with each report pulled, to alert you to information that appears to be genuine on the surface but may be questionable. These warning messages focus on high-risk applicants, social security numbers, driver's licenses, and addresses. Currently, there are more than 31 patterns for Red Flag alerts.

Out of Wallet Questions

Out of Wallet (OOW) questions are available for every applicant processed through the platform. When a Red Flag alert occurs, your dealership must validate the person's identity. OOW questions are available instantly, providing multiple choice questions that would be hard for an identity thief to answer. If the consumer answers most the questions correctly, their identity is verified, and the alert is automatically resolved, allowing you to proceed with the transaction.

Risk-Based Pricing Notices

Following the National Automobile Dealers Association (NADA) and National Independent Automobile Dealers Association (NIADA) recommendations, our solution uses the Exception Notice option, otherwise known as Model Form B-4 and Model Form B-5, for those instances where a score is not returned on the consumer.

Adverse Action Letters

We have developed a base solution that follows industry best practice (and the best liability protection) to help keep you in compliance with federal and state laws and regulations. Our services can be tailored to fit your dealership's interpretation of the law and internal policies.

This guide will walk you through our soft pull (*QuickScreen*) integration with the Affinitiv Quote platform. If you have any questions, please feel free to reach out to our support desk at: (866) 273-3848 or email us at: support@700Credit.com.

Welcome to 700Credit's QuickScreen!

Welcome to 700Credit's QuickScreen credit soft pull/prescreen solution. QuickScreen has been seamlessly integrated into the Affinitiv Quote platform, so it is easy to access, easy to use. In addition, since it is a soft-pull solution, you only need a consumer's name and address to pull their credit score and auto summary, with no adverse effect on their credit score.

QuickScreen gives you visibility into your customer's credit profile before you work a deal, so you can work the right deal, right away, saving time and preventing a potentially uncomfortable situation for your customer. QuickScreen can also help you provide the customer with a payment estimate based on the car they are interested in. In addition, knowing the customer's current car payment enables your team to have more meaningful budget conversation with the client, potentially shortening the sales process, *getting you to the finish line faster.*

QUICKSCREEN

QuickScreen Results

Score: **853** (Tier 1)

Result: Consumer Passed Quick Screen Criteria

Powered by EQ: FICO Auto 8-EFX-NF

Consumer Information

Name: JOHN SMITH
Address: 123 SESAME STREET
BEVERLY HILLS, CA 90210

Auto Summary

Available Revolving Credit: **\$14,564.00**

Auto Inquiries last 30 days:

Auto Trade Line 1

S P

Interest Rate:	Original Amount:	Original Terms:	No of Late Payments:
2.41%	\$12,559.00	36 Months	0
Percent Paid:	Estimated Payoff:	Remaining Terms:	Joint:
73%	\$3,475.00	10 Months	NO
Loan Type:	Trade Status:		
Auto Loan	Open		
VIN Match: Yes	VIN: 1HGCR2F31HA123456		

Monthly Payment
\$362.00

Auto Trade Line 2

S P

Interest Rate:	Original Amount:	Original Terms:	No of Late Payments:
1.88%	\$28,097.00	60 Months	0
Percent Paid:	Estimated Payoff:	Remaining Terms:	Joint:

Monthly Payment

QuickScreen returns the following data to the user:

- > FICO Score
- > Available Revolving Credit
- > Auto Inquiries last 30 days
- > Summary of Auto Trade Lines Including:
 - Current Monthly Payment
 - Current Auto Loan Interest Rate
 - Remaining Balance / Payoff
 - Payment History
 - Months Remaining on Auto Loans

Compliance Requirements

Since this is a soft-pull solution that does NOT require the consumer's consent, dealers are required **by law** to deliver a prescreen Certificate to all consumers who 'Pass' the Prescreen inquiry. In addition, you must be able to prove the offer was delivered.

Affinitiv has created a custom Certificate that satisfies the legal obligation to inform the user of their credit prescreen.

This screen shot shows the current vehicle payment as provided in the pre-screen data, and a pre-screen opt-out notice is added to the bottom of the handout.

Offer Generated: 11/22/2018 | Offer Valid Through: 12/31/2018

JOHN SMITH

Your Current Vehicle		Your NEW Vehicle	
2017 Honda Accord LX		2018 Honda Accord LX	
VIN: 1HGCR2F31HA123456 Estimate Mileage: 14,967		VIN: 1HGCV1F1XJA123456 Stock Number: 18H1235	
Current Payment \$362.00		Recommended Offer \$239.37¹	
PER MONTH		PER MONTH	

Images shown are for information purposes only, and may not necessarily represent the configurable options selected or available on the vehicle.

Trade Details	Finance Option	Warranty Status	In Warranty
Lease	\$261.97/mo	Cash Down	\$0.00
Loan	\$239.37/mo	Cash Down	\$0.00

True Cost to Own¹

Month	Month Term	Total Possible Savings
36 Months	\$11	\$1,440
48 Months	\$13	\$1,440
60 Months	\$14	\$1,440

¹Offer details based on a new 2018 Accord LX 4-Door Sedan 1.8L, at Model No. CVT LEV. Annual Finance \$13,354.75, New Payment of \$239.37, for 60 months, 2.99% APR with \$1,000 down payment. \$0 trade-in. 2.99% APR. \$17.12 per \$1,000 financed. Annual Finance includes any applicable sales tax and fee of \$174.00. Cash Cost \$23,800.00. New Lease Payment of \$261.97 for 36 months. Mileage penalties will be required over 10,000 per year. Based on a vehicle with an MSRP of \$24,400.00. Your credit data has not been reviewed to determine your eligibility for this offer. This offer is not an offer of credit. With approval credit to qualified buyers. This offer assumes a profit amount of \$3,475.00 and that your vehicle is in excellent condition. Vehicle Trade-In Value is subject to condition and wear mileage of vehicle, all values listed are estimates using Kelley Blue Book Trade-In Value. This quote is valid until 12/31/2018. Every offer has been made to compare the accuracy of this offer based on currently available information. We are not responsible for any error or omission. Offers not available with any other offers or your vehicle. Images provided by iStock.

PREScreen AND OPT OUT NOTICE: This "Prescreen" offer of credit is based on information in your credit report indicating that you meet certain criteria. This offer is not guaranteed. If you do not meet our criteria, the information for us to help you from \$1,000 to \$5,000. These criteria include a minimum credit score, monthly income of \$2,000. Your vehicle payment cannot exceed 10% to 20% of your gross monthly income. Your vehicle payment plus your other current monthly payments must not exceed 40% to 50% of your gross monthly income. You must provide to meet the criteria used to select you for this offer and our credit review criteria. That your payment meets our equity requirements, and that you furnish the required vehicle. Any equity deficit in your current vehicle must be paid or refinanced with your new vehicle. If you do not want to receive promotional offers of credit from this and other companies, call TransUnion at 1-888-887-8686 or visit the website at www.transunion.com or write TransUnion, Opt Out Request, P.O. Box 500, Woodbury, NY 11797-0500.

Running a Prescreen in Affinitiv Quote

Step 1: Select Customer

The first step is to select the customer that you want to pre-screen. Whether you find the customer on the service ledger, sales ledger or through your own customer search, each customer page has the Pre-screen button.

Click the customer's name to be redirected to the Customer Management page.

QUOTE

Overview | Salesperson Dashboard | Sales Ledger | Service Ledger | Filter | Inventory | Trades | Reports | Support | Settings

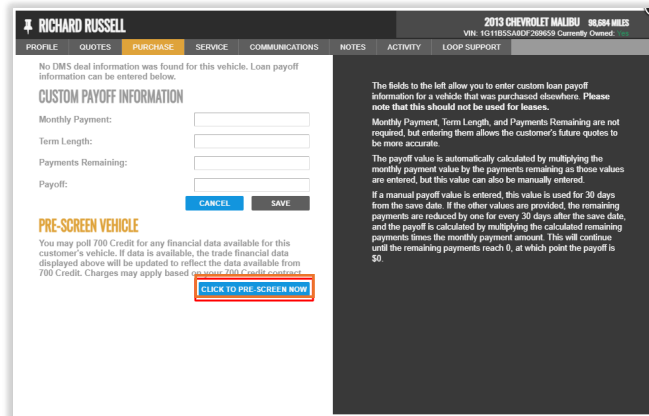
In Service

View customers in your service lanes.

Display Filter	TPS	Time	RO	Name & Vehicle	Quote	Contacted	Miles/Writer/SA
9/26/2021	35	8:55 AM	Working	Richard Russell 2013 Chevrolet Malibu LS 4D Sedan	Unknown → Loan ▼ \$73.40	✗	98,684 PAUL VE... Thomas P...
Show All	61						
Has Quote	26						
Total Open RO	25			Leona Frost 2011 Chevrolet Cruze LT 4D Sedan	No Quote	✗	CHERYL... Deric Allat...
Appointments	59			Dennis BURCH 2015 Chevrolet Colorado Z71 Crew Cab 4WD	Unknown → Loan ▼ \$159.31	✗	94,672 CHERYL... Deric Allat...
Lower Payment	18			Abdulhussein SMITH 2014 Chevrolet Cruze LT 4D Sedan	No Quote	✗	CASSIDY... Deric Allat...
Equity	24			Mark Rafdal 2013 Chevrolet Cruze Eco 4D Sedan	Unknown → Loan ▼ \$62.12	✗	112,738 PAUL VE... Thomas P...
High Miles	0			Gary Grundy	Unknown → Loan	✗	85,387
Warranty Term	1						
Lease End	0						
Estimated PO	21						
Retail Term	0						
First Time Visit	10						
Conquest	43						
700 Credit	0						

Step 2: Click on the 'Purchase' Tab

From there, locate the button labeled **'Click to Pre-Screen now'** on the Customer Management page and click on it.



RICHARD RUSSELL 2013 CHEVROLET MALIBU 16004 MILES
VIN: 1G1155866P260019 Currently Owned

PROFILE QUOTES **PURCHASE** SERVICE COMMUNICATIONS NOTES ACTIVITY LOOP SUPPORT

No DMS deal information was found for this vehicle. Loan payoff information can be entered below.

CUSTOM PAYOFF INFORMATION

Monthly Payment:

Term Length:

Payments Remaining:

Payoff:

PRE-SCREEN VEHICLE

You may pull 700 Credit for any financial data available for this customer's vehicle. If data is available, the trade financial data displayed above will be updated to reflect the data available from 700 Credit. Charges may apply based on your 700 Credit contract.

CLICK TO PRE-SCREEN NOW

The fields to the left allow you to enter custom loan payoff information for a vehicle that was purchased elsewhere. Please note that this should not be used for leases.

Monthly Payment, Term Length, and Payments Remaining are not required, but entering them allows the customer's future quotes to be more accurate.

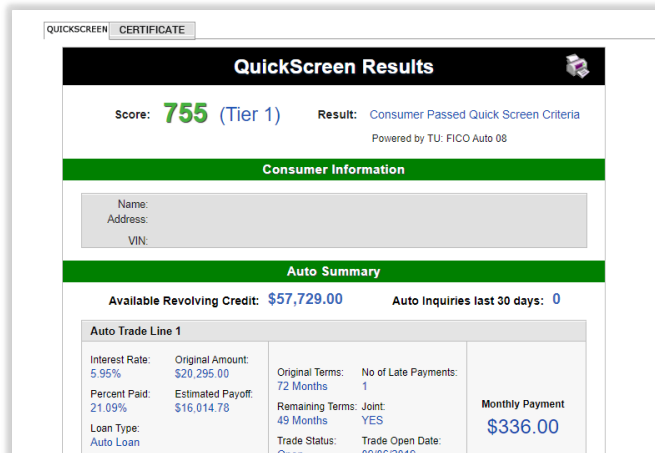
The payoff value is automatically calculated by multiplying the monthly payment value by the payments remaining as those values are entered, but this value can also be manually entered.

If a manual payoff value is entered, this value is used for 30 days from the save date. If the other values are provided, the remaining payments are reduced by one for every 30 days after the save date, and the payoff is calculated by multiplying the calculated remaining payments times the monthly payment amount. This will continue until the remaining payments reach 0, at which point the payoff is \$0.

Step 3: View Prescreen information for customer

After clicking **'Click to Pre-Screen now'**, a new window will appear that displays the customer's credit score, credit tier, and any payoff information that is available on their credit history.

Upon a successful credit pull, a 700Credit page is displayed on the screen showing any available data for the customer. If the vehicle's VIN that is passed over matches one of the trade lines on the customer's record, the VIN Match field will say Yes and confirm the VIN to the right.



QUICKSCREEN CERTIFICATE

QuickScreen Results

Score: **755** (Tier 1) Result: Consumer Passed Quick Screen Criteria
Powered by TU: FICO Auto 08

Consumer Information

Name:

Address:

VIN:

Auto Summary

Available Revolving Credit: **\$57,729.00** Auto Inquiries last 30 days: **0**

Auto Trade Line 1			
Interest Rate:	Original Amount:	Original Terms:	No of Late Payments:
5.95%	\$20,295.00	72 Months	1
Percent Paid:	Estimated Payoff:	Remaining Terms:	Joint
21.09%	\$16,014.78	49 Months	YES
Loan Type:	Trade Status:	Trade Open Date:	Monthly Payment
Auto Loan	Open	09/05/2019	\$336.00

When this is the case, the available information relating to payoff (*monthly payment, term length, payments remaining, and estimated payoff*) are saved for use in Quote.

NOTE: If there is no VIN match, data is NOT automatically saved into the Quote system. At that point, the user would need to enter in data manually on the Purchase tab in Quote.

When the data is automatically saved, the data is populated on the Purchase tab in Quote. The Last Updated On date shows the user when the last time the payoff information was saved. The “Payoff” value will be used until the Expiration Date. After the expiration date passes, the Payoff value will be reduced by the Monthly Payment amount every 30 days until the balance reaches zero.

The Pre-Screen Vehicle section is updated to show the user who pre-screened this customer’s vehicle and when that was performed.

For a period of 90 days after the initial request, the data can be viewed again without creating a new

700Credit transaction and incurring any additional charges. If a user would like to pull credit again after 90 days, it will be treated as a new pre-screen transaction.

At this point, the user can navigate to the Quotes tab and create a Custom Quote for the customer. This Custom Quote will utilize the saved payoff data.

When downloading a Quote handout to give to a customer, the user is presented with a pop-up asking if they are going to be providing this handout to the customer. If so, the user’s information is logged, and this counts as presenting the user the necessary pre-screen opt-out legal information.

Clicking on “Cancel” will still download the handout, but a mail piece will end up getting sent to the customer via 700Credit at an additional charge.

The handout shows the current vehicle payment as provided in the pre-screen data, and a pre-screen opt-out notice is added to the bottom of the handout. Providing this to the customer satisfies the legal obligation to inform the user of their credit pre-screen.



Offer Generated: 11/20/2018 | Offer Valid Through: 12/21/2018
JOHN SMITH

Your Current Vehicle



2017 Honda Accord LX
VIN: 1HGCR2F31HA123456 Estimate Mileage: 14,967
Current Payment \$362.00
PER MONTH

Your NEW Vehicle



2018 Honda Accord LX
VIN: 1HGCV1F1XJA123456 Stock Number: 18H1265
Recommended Offer \$239.37[†]
PER MONTH

Images shown are for information purposes only, and may not necessarily represent the configurable options selected or available on the vehicle.

Trade Details

Finance Option
Warranty Status
In Warranty

Lease
\$251.97^{mo}
SAVE \$111^{mo}

Loan
\$239.37^{mo}
SAVE \$123^{mo}

Lease Term 36 Months
Cash Down \$0.00
Cash Back \$7,004.73
Lease Cash \$400.00

Loan Term 60 Months
Cash Down \$0.00
Warranty 3 years / 36,000 miles

True Cost to Own™

\$11

+

\$13

x

60 Months
Month Term

=

\$1,440

Total Possible Savings



Hometown Motor Cars
123 Car Dealer St, Beverly Hills, CA 90210



*Offer details based on a new 2018 Accord LX 4D Sedan 1.8L at Model No. CV1F1JEW. Amount Financed \$13,354.73. New Payment of \$239.37, for 60 months, 2.90% APR with \$0.00 down payment, 60 months - 2.90% APR - \$17.92 per \$1,000 financed. Amount financed includes any applicable sales tax and doc fees of \$749.00. Cap Cost \$25,809.00. New Lease Payment of \$251.97 for 36 months. Mileage penalties will be incurred over 15,000 per year. Based on a vehicle with an MSRP of \$24,465.00. Your credit data has not been accessed to determine your eligibility for this offer. This letter is not an offer of credit. With approved credit to qualified buyers. This offer assumes a payoff amount of \$3,475.00 and that your vehicle is in excellent condition. Vehicle Trade-In Value is subject to condition and true mileage of vehicle; all values held either estimated using Black Book Trade Value. This quote is valid until 12/21/2018. Every attempt has been made to ensure the accuracy of these figures based on currently available information. We are not responsible for any errors or omissions. Offers not available with any other offers on new vehicles. Images provided by Elcom.

You can choose to stop receiving "prescreened" offers of credit from this and other companies by calling toll-free 1-888-667-8688. See PRESREEN & OPT OUT NOTICE below for more information about prescreened offers.

PRESREEN AND OPT OUT NOTICE: This "prescreened" offer of credit is based on information in your credit report indicating that you meet certain criteria. This offer is not guaranteed if you do not meet our criteria Pre-Selected for an Auto Loan from \$5,000 to \$50,000. These criteria include a minimum verifiable gross monthly income of \$2,000. Your vehicle payment cannot exceed 15% to 30% of your gross monthly income. Your vehicle payment plus your other current monthly payments must not exceed 40% to 60% of your gross monthly income. You must continue to meet the criteria used to select you for this offer and our credit worthiness criteria. That your payment meets our equity requirements, and that you furnish the required vehicle. Any equity deficit in your current vehicle must be paid or refinanced with your new vehicle. If you do not want to receive prescreened offers of credit from this and other companies, call TransUnion at 1-888-667-8688 or visit the website at www.optoutprescreen.com; or write TransUnion Opt Out Request PO Box 505, Woodlyn, PA 19094-0505.



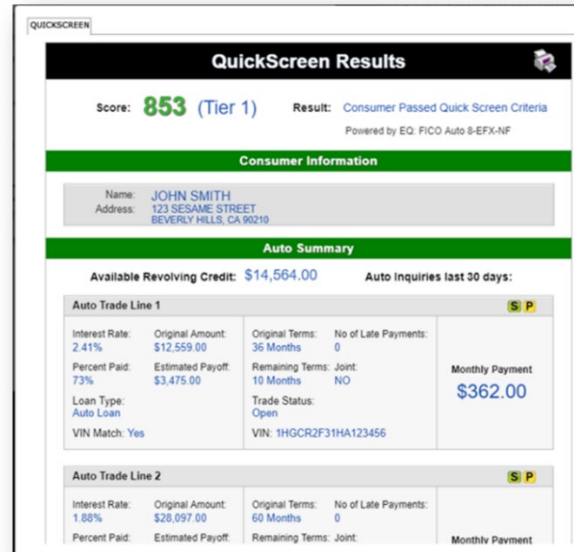
support@700credit.com | (866) 273-3848

QuickScreen OpportunityAlerts!

OpportunityAlerts! are graphic icons that alert the dealer to potential opportunities in the soft-pull results based on the color of the alert: Green/Yellow/Red.

A proprietary algorithm reads data from the QuickScreen results and presents the appropriate alerts accordingly. Alerts are available for the following data points:

- > Credit Score (**S**)
- > Interest rate (**R**)
- > Inquiries (**I**)
- > Loan Term (**L**)
- > Monthly Payment (**M**)
- > Paid Percentage (**P**)



QuickScreen Results

Score: **853 (Tier 1)** Result: Consumer Passed Quick Screen Criteria
Powered by EQ FICO Auto 8-EFX-NF

Consumer Information

Name: JOHN SMITH
Address: 123 SESAME STREET
BEVERLY HILLS, CA 90210

Auto Summary

Available Revolving Credit: \$14,564.00 Auto Inquiries last 30 days:

Auto Trade Line 1 **S P**

Interest Rate: 2.41%	Original Amount: \$12,559.00	Original Terms: 36 Months	No of Late Payments: 0	Monthly Payment \$362.00
Percent Paid: 73%	Estimated Payoff: \$3,475.00	Remaining Terms: 10 Months	Joint: NO	
Loan Type: Auto Loan		Trade Status: Open		
VIN Match: Yes		VIN: 1HGCR2F31HA123456		

Auto Trade Line 2 **S P**

Interest Rate: 1.88%	Original Amount: \$28,097.00	Original Terms: 60 Months	No of Late Payments: 0
Percent Paid:	Estimated Payoff:	Remaining Terms: Joint:	Monthly Payment

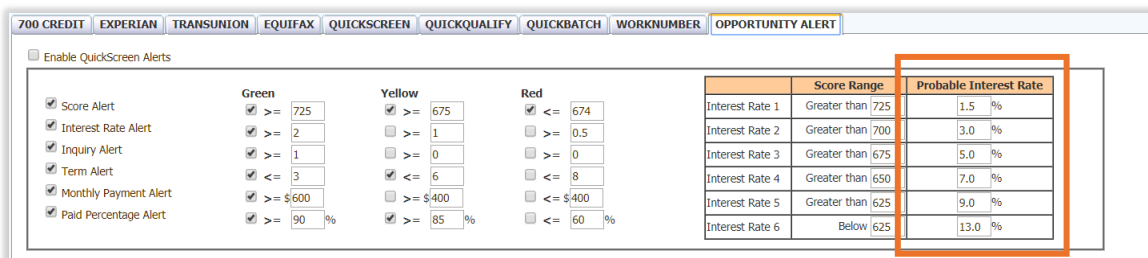
The **BENEFITS** of OpportunityAlerts! include:

- > Quickly identifies opportunities that exist in the QuickScreen results
- > Makes the QuickScreen product easier to read, easier to use.
- > Helps the dealer to focus on the data that will help them work – and close – the best deal.
- > Adds value and complexity to our product that make it more difficult to compete against.

Set-Up Process

Opportunity alerts are triggered when the values returned from the QuickScreen hit the ranges that are defined in the Opportunity Alert tab in the Data Access menu in 700Dealer – shown below. The values will be set at default ranges, however once the dealer gets comfortable with alerts, they may want to customize the ranges to fit their specific store needs.

Below you will see the default values for Green, Yellow and Red alerts. One data point the dealer will want to pay special attention to is the Probable Interest Rate circled below.



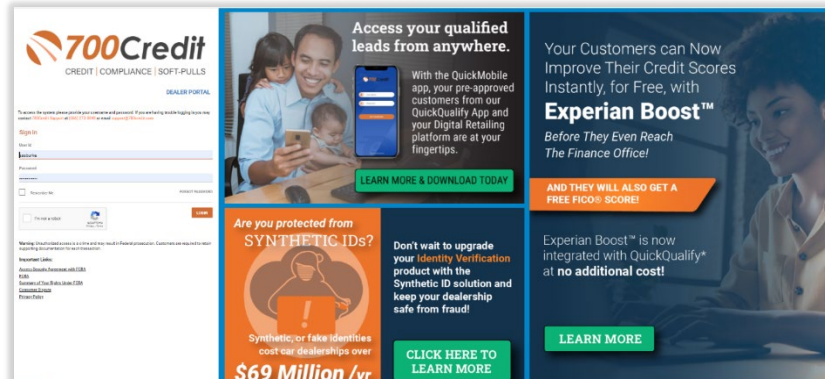
700 CREDIT | EXPERIAN | TRANSUNION | EQUIFAX | QUICKSCREEN | QUICKQUALIFY | QUICKBATCH | WORKNUMBER | **OPPORTUNITY ALERT**

☐ Enable QuickScreen Alerts

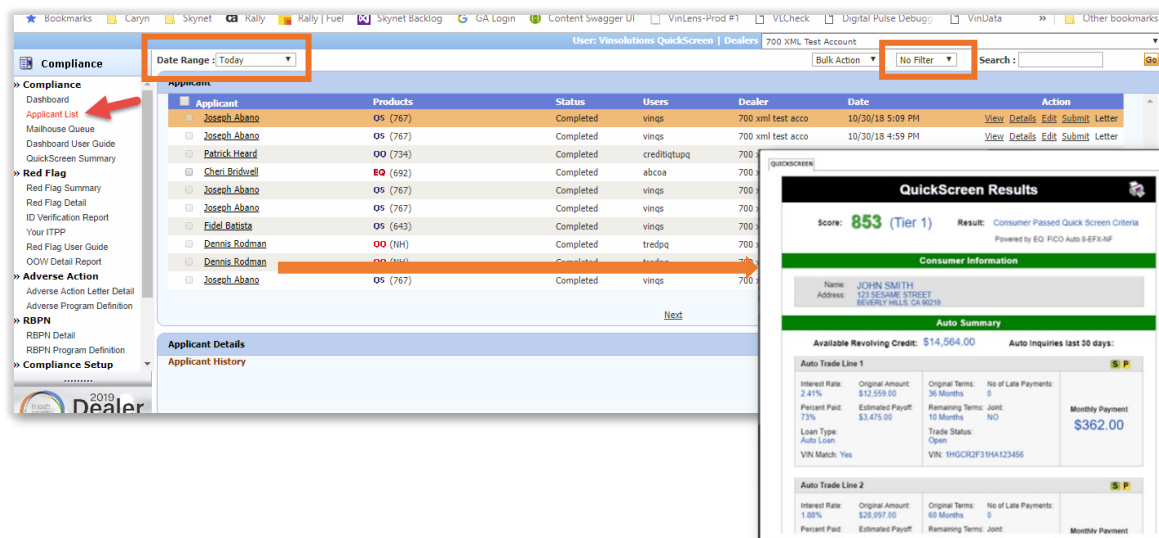
	Green	Yellow	Red
☒ Score Alert	☒ >= 725	☒ >= 675	☒ <= 674
☒ Interest Rate Alert	☒ >= 2	☐ >= 1	☐ >= 0.5
☒ Inquiry Alert	☒ >= 1	☐ >= 0	☐ >= 0
☒ Term Alert	☒ <= 3	☒ <= 6	☐ <= 8
☒ Monthly Payment Alert	☒ >= \$600	☐ >= \$400	☐ <= \$400
☒ Paid Percentage Alert	☒ >= 90 %	☒ >= 85 %	☐ <= 60 %

	Score Range	Probable Interest Rate
Interest Rate 1	Greater than 725	1.5 %
Interest Rate 2	Greater than 700	3.0 %
Interest Rate 3	Greater than 675	5.0 %
Interest Rate 4	Greater than 650	7.0 %
Interest Rate 5	Greater than 625	9.0 %
Interest Rate 6	Below 625	13.0 %

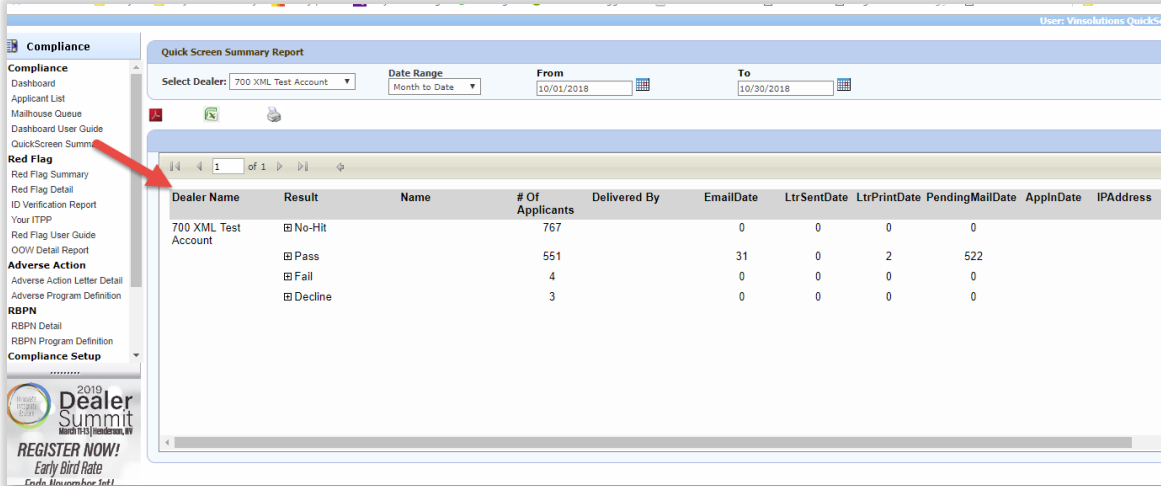
In addition to retrieving the prescreen results through the customer record in your Affinitiv Quote platform, you can log in to your [700Dealer.com portal](#) and see a summary of **ALL** your customers prescreen results, as well as view summary reports, monthly invoices, and much more.



Once you log in, click on the **"Applicant List"** menu item on the left-hand navigation. You can select **Date Range** to view different timeframes, and to view just your QuickScreen leads, select the **QS filter** as shown here below. To view an applicant's data, just click on their name, and the QuickScreen results will pop up in a separate window.



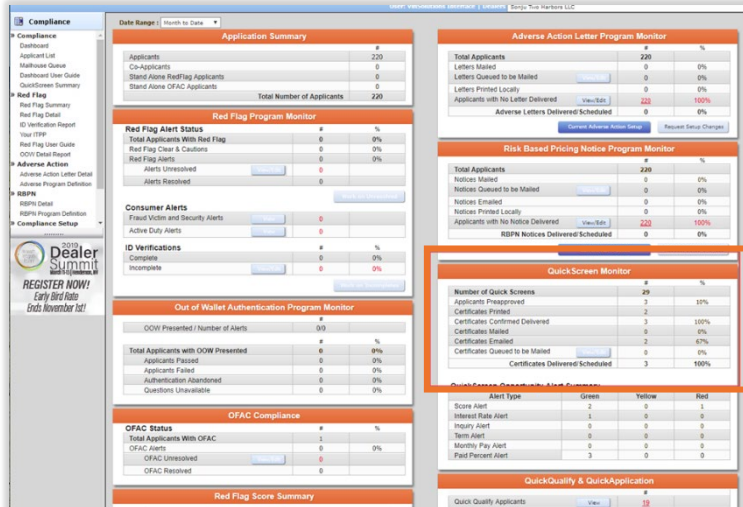
To see a summary of your QuickScreen activity, click on the **"Compliance"** menu item on the left, and then select **"QuickScreen Summary"** to see the report details.



Dealer Name	Result	Name	# Of Applicants	Delivered By	EmailDate	LtrSentDate	LtrPrintDate	PendingMailDate	AppInDate	IPAddress
700 XML Test Account	No-Hit		767		0	0	0	0		
	Pass		551		31	0	2	522		
	Fail		4		0	0	0	0		
	Decline		3		0	0	0	0		

Compliance Dashboard

At any time, you can view your QuickScreen compliance status by viewing your personal Compliance Dashboard as shown here. There is a section dedicated to QuickScreen, circled here. You can view at a glance how many were run across a date range you select, and where you are with the compliance requirements.



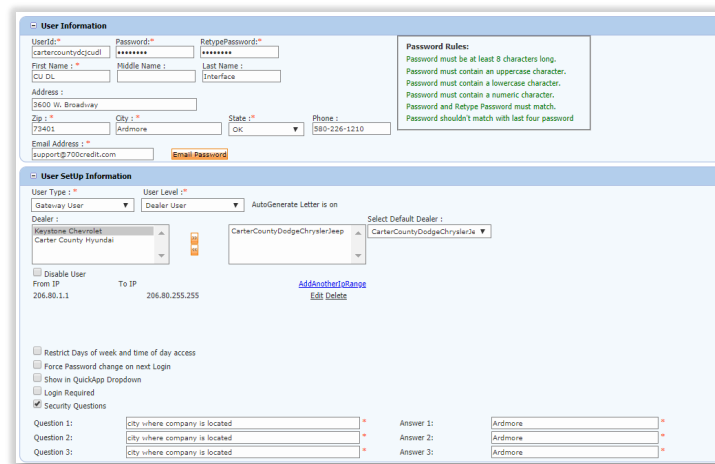
Section	Metric	Value	%
Application Summary	Applications	220	
	Co-Applicants	0	
	Stand Alone RedFlag Applicants	0	
	Stand Alone OFAC Applicants	0	
Red Flag Program Monitor	Total Applicants With Red Flag	0	0%
	Red Flag Clear & Cautions	0	0%
	Red Flag Alerts	0	0%
	Alerts Unresolved	0	0%
Consumer Alerts	Fraud Victim and Security Alerts	0	
	Active Duty Alerts	0	
	Complete	0	0%
	Incomplete	0	0%
Out of Wallet Authentication Program Monitor	OOV Presented / Number of Alerts	0/0	
	Total Applicants with OOV Presented	0	0%
	Applicants Passed	0	0%
	Applicants Failed	0	0%
OFAC Compliance	Total Applicants With OFAC	0	0%
	OFAC Alerts	0	0%
	OFAC Unresolved	0	0%
	OFAC Resolved	0	0%
QuickScreen Monitor	Number of Quick Screens	20	
	Applications Passed	2	10%
	Certificates Printed	2	100%
	Certificates Confirmed Delivered	2	100%
QuickScreen Alerts Summary	Score Alert	0	0%
	Interest Rate Alert	0	0%
	Inquiry Alert	0	0%
	Term Alert	0	0%
QuickQuality & QuickApplication	Quick Quality Applicants	38	
	Quick Application	38	
	Quick Application	38	
	Quick Application	38	

Managing Users

You can add, edit or delete users who have access to your customer, credit and lead information through the following process.

1. Log in to 700Dealer.com
2. Click on the **"USERS"** link in the left-hand navigation.
3. To EDIT a user's credentials, click the **"Edit"** link on the right.
4. To DELETE a user, click the **"Delete"** link on the right.
5. To Create a NEW user, click on the **"Copy"** link on the right.

When you click on **Edit**, you will be brought to a screen where you can make changes to the information.



User Information

User ID: * CarterCountyDcJcdl Password: * ***** Retype Password: * *****
 First Name: * CU DL Middle Name: Last Name: Interface
 Address: 2600 W. Broadway
 Zip: * 72401 City: * Ardmore State: * OK Phone: 1 888-236-1210
 Email Address: * support@700credit.com [Email Password](#)

Password Rules:
 Password must be at least 8 characters long.
 Password must contain an uppercase character.
 Password must contain a lowercase character.
 Password must contain a numeric character.
 Password and Retype Password must match.
 Password shouldn't match with last four password

User Setup Information

User Type: * User Level: *
 Gateway User Dealer User AutoGenerate Letter is on
 Dealer: Keystone Chevrolet Carter County Hyundai CarterCountyDodgeChryslerJeep Select Default Dealer: CarterCountyDodgeChryslerJeep
☐ Disable User From IP 206.80.1.1 To IP 206.80.255.255 [Add Another Range](#) [Edit](#) [Delete](#)
☐ Restrict Days of week and time of day access
☐ Force Password change on next Login
☐ Show in QuickApp Dropdown
☐ Login Required
☒ Security Questions
 Question 1: city where company is located Answer 1: Ardmore
 Question 2: city where company is located Answer 2: Ardmore
 Question 3: city where company is located Answer 3: Ardmore

Administration

Account Profile

Online Invoicing

Site security

Dealers

Users

User Levels

Data Access

Letters

Credit Engine Monitor

UserID Lookup

Subcode Lookup

Popup

DAS Detail

Hide Inactive

UserID	Name	UserLevel	UserType	Status	Dealer	City	State	Action
cartercountydqcdl	CU DL Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
cartercountydqdc	Elend Solutions Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
cartercountydcpq	ElendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
cartercountyyucdl	CU DL Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit Delete Copy
cartercountyyudc	Elend Solutions Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit Delete Copy
cchundaicpq	ElendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit Delete Copy
fchavez	Frank Chavez	Dealer Admin	ODE User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
keystonechevyucdl	CU DL Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit Delete Copy
keystonechevydc	Drive Centric Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit Delete Copy
keystoneghg	Gubagoo Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit Delete Copy

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Creating a New User

Administration

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Online Invoicing

Site security

Dealers

Users

User Levels

Data Access

Letters

Credit Engine Monitor

UserID Lookup

Subcode Lookup

Popups

DAS Detail

Hide Inactive

UserID	Name	UserLevel	UserType	Status	Dealer	City	State	Action
cartercountydcud	CU DI Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
cartercountydcjd	EIend Solutions Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
elendcountydcjq	EIendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
cartercountyhydc	EIend Solutions Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit Delete Copy
fhchavez	Frank Chavez	Dealer Admin	ODE User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
keystonechevydcud	CU DI Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit Delete Copy
keystonechevydcjd	Drive Centric Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit Delete Copy
keystonegubg	Gubagoo Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit Delete Copy

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Search

Go

To create a new user, it is easiest to find a similar user id select the **COPY** action as highlighted above. You can then fill in the new user information and make any changes in the setup necessary.

[illegible]