



USER GUIDE

APRIL 2025



ETHOS GROUP

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Welcome to 700Credit

700Credit is the leading provider of credit reports, compliance solutions, soft pull products, identity theft and driver's license authentication platforms for Automotive, RV, Powersports and Marine dealers in the US. Our product and service offerings include credit reports, prescreen and prequalification platforms, OFAC compliance, Red Flag solutions, 2022 Safeguards protection, Synthetic ID Fraud Detection, score disclosure, Risk-Based Pricing and Adverse Action notices, identity verification, and mobile and in-store driver's license authentication solutions. With over 22,000 direct dealer clients, and 230+ software partners, we look forward to becoming your trusted credit and compliance vendor.

Credit Report Solutions

We are the largest authorized reseller of credit reports from all three leading national credit companies, **Experian, Equifax and TransUnion**. All 700Credit clients receive their— choice of report format (HTML, enhanced, TTY or Merged Format), score, and ancillary products.

Compliance Solutions

We offer an array of products and services in a customized package for our dealerships, all of which work to automate your compliance practices and keep your dealership ready at all times for future audits. Our **Compliance Dashboard** is a complete monitoring solution, that is unique in the industry and helps you manage and stay on top of credit reporting and compliance from one single view. **Our compliance solutions include:**

- **Adverse Action Notices**
- **Risk-Based Pricing Notices**
- **OFAC Search**
- **Red Flag ID**
- **Privacy Notices**
- **Out of Wallet Questions**

Soft Pulls

The term “*soft pull*” refers to an action where a soft inquiry is made on a consumer's credit file using name and address only. Soft pull solutions **do not require a customer's SSN or DoB** and have **no impact on a customer's credit profile**. We have several soft pull solutions to choose from and help you engage consumers and speed the sales process, including:

QuickQualify (prequalification)

QuickQualify is a powerful “*call-to-action*” for your dealership website. This application requires only the consumer's name and address (*no SSN or DoB*) and provides dealers with a FICO® score and full credit report. Generate **3 to 4 times the leads** over a typical lead form and empower your sales team with the data they need to discuss qualified payment options.

QuickScreen (prescreen)

QuickScreen is a dealer-initiated soft pull solution that does not require a customer's SSN or DoB and does not impact their credit score. This solution can be integrated with many applications at your store, *giving you visibility into your customer's credit profile before you work a deal*, so you can work the right deal, right away.

Identity Verification & Fraud Detection

We are here to protect your store through our all-encompassing Identity Verification and Fraud Detection platform which includes the following solutions:

Identity Verification

Our platform is an automated solution that provides a summary table of results appended to each credit report. This vital service flags questionable information, focusing on high-risk applicants, social security numbers, driver's licenses and addresses. The 700Credit Identity Verification platform includes; OFAC Terrorist Search, ID Match, Synthetic Fraud, Military Lending Act (MLA), ID Verification, Red Flag, and Out of Wallet Questions (OOW).

Synthetic ID Fraud

A solution that uses proprietary logic and unique combinations of available data, the high-risk fraud score looks at a consumer's credit behavior and credit relationships over time to uncover previously undetectable risks. Dealers are returned a risk score with score factors to help determine if a new customer application is likely associated with a synthetic identity.

Income & Employment Verification

Combining the power of Experian's Verify™ product with The Work Number® from Equifax® and gain a more accurate understanding of a customer's financial standing. Dealers can now reduce risk and expand their coverage, offering lending decisions to a broader spectrum of consumers.

Driver's License Authentication Solutions

Protect your store with the industry's most advanced data capture and driver's license authentication solutions for automotive retailers today. We have **two platforms** for dealer's to authenticate customers – *both remotely and in-store*.

Mobile Scanner

Our document authentication platform, QuickScan, provides dealerships real-time confirmation of the legitimacy of a customer's driver's license and identity. This platform can be used in-store, as well as remotely when verifying the identities of online car buyers and leads. **Includes DMV validation and Deal Jacket integration.**

In-Store

ID Drive provides dealers with the most comprehensive physical driver's license scanning solution for automotive dealers today. This platform combines our prescreen and prequalification platforms, as well as our suite of Identity Verification tools (*Red Flag and Synthetic Fraud detection*) to deliver fast, accurate results.

Ethos Group HEXIS has integrated our credit, compliance, soft pull prequalification (QuickQualify) solutions into their platform. This brief guide will walk you through the consumer's experience getting prequalified and how to pull/view applicant's credit reports.

If you have any questions, please reach out to our support desk at: (866) 273-3848 or email us at: support@700Credit.com.

Introduction to QuickQualify

QuickQualify is a soft pull prequalification solution which places a soft inquiry on the consumer's file, that does not require a consumer's SSN or DoB - only name and address required. For each consumer that fills out the prequalification form and gets preapproved, dealers receive:

- FICO Score
- Available Revolving Credit
- Auto Inquiries last 30 days
- Summary of Auto Trade Lines Including:
 - Current Monthly Payments
 - Current Auto Loan Interest Rates
 - Remaining Balance/Payoff
 - Payment History
 - Months Remaining on Auto Loans

You can use this information to put the consumer in the right vehicle with the right financing, right away!

QuickQualify Results

Result: Applicant Found **Score: 618**

Powered by EX: FICO AUTO V8

Consumer Information:

Name: Jane Doe	Email: jdoe@email.com
Address: 123 Main St. Farmington Hills, MI 48334	Phone: (999)-555-1234

Auto Summary:

Available Revolving Credit: \$1,459.00 Auto Inquiries last 30 days: 0

Auto Trade Line 1			
Interest Rate: 17.52765%	Original Amount: \$17,079.00	Original Terms: 73 Months	No of Late Payments: N/A
Percent Paid: 81.12%	Estimated Payoff: \$3,224.00	Remaining Terms: 6 Months	Joint: NO
Loan Type: Auto	Trade Status: Open	Trade Open Date: 11/19/2015	Monthly Payment: \$382.00

Auto Trade Line 2			
Interest Rate: 4.86%	Original Amount: \$16,045.00	Original Terms: 61 Months	No of Late Payments: 0
Percent Paid: 100%	Estimated Payoff: \$0.00	Remaining Terms: 0 Months	Joint: NO
Loan Type: Auto	Trade Status: Closed	Trade Open Date: 07/21/2011	Monthly Payment: \$296.00

Certificate Status:

Printed By: N/A

Confirmed By: N/A

PRINT NOW



Credit Report Option



With our QuickQualify platform, dealers have the option of either getting the soft pull prequalification results as shown above, or you can opt to receive a full credit file from all three bureaus: **Equifax**, **TransUnion**, and **Experian**.



We **STRONGLY** suggest you set up your prequalification bureau to match the bureau and scorecard that matches your credit bureau used in your F&I Office.

Note: This report can only be used for information purposes and **CANNOT** be used to fund the deal.

Score Summary


FICO Auto V5F

750


FICO AUTO V8

761


FICO Auto 08

780

Credit Report

700Credit Auto Summary

Total Bal	Month Pay	Total Auto	Open Auto	30	60	90
\$10,142	\$252	\$1	\$1	0	0	0

Trades:

Account Name	Status	Orig Date	Orig Amt	Cur Bal	Orig Bal	Orig Due	Miss Rep	Orig	90	Payment Pattern
TD BANK N.A.	Open	09/26/2015	\$14,334	\$282	\$14,334	\$282	00	00	00	111111111111
CITIBANK	Open	10/08/2009	\$1	\$1	\$1	\$1	00	00	00	111111111111
PNC V LEASING	Open	03/26/2006	\$1	\$1	\$1	\$1	00	00	00	111111111111

PREVIOUS ADDRESSES:

Name	City
5 SILVER RDG	WINDHAM
11 HIGH DAM RD	WAREHAM

EMPLOYMENT:

EMPLOYER X

Score Summary

Score Card	Score	Code	Score Factor Description
FICO Risk V2	750	22	serious delinquency, derogatory public record or collection filed
National Risk Model	502	13	time since delinquency is too recent or unknown
		38	number of accounts with delinquency
		34	amount owed on delinquent accounts
		19	average age of accounts
		25	delinquency on bank installment loans
		07	too few accounts now current
		08	presence of non-satisfactory ratings on accounts or lack of open accounts
		14	ratio of bank revolving balances to credit limits or lack of bank revolving account information
		C	presence of derogatory accounts
		14	recently active or lack of bank, retail or finance accounts
		B	presence of delinquent accounts

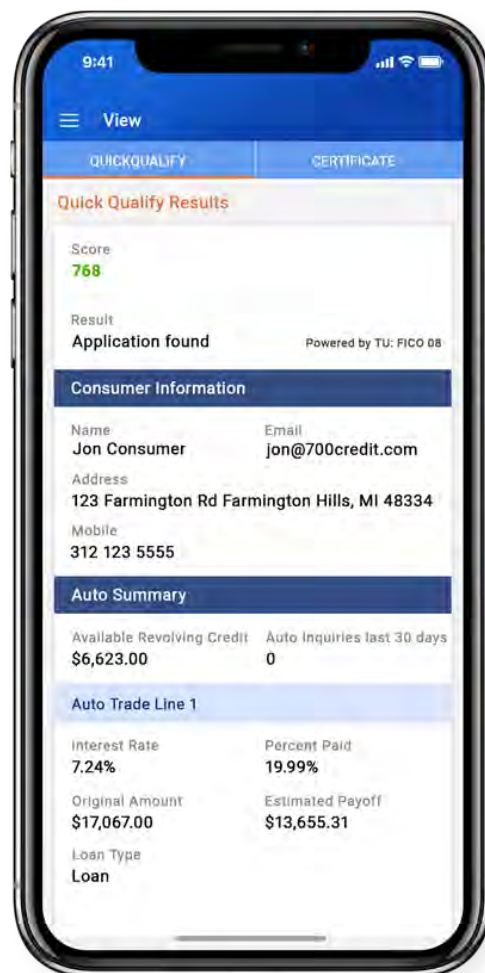
Above is an example of our HTML Credit Report. This image was split for display purposes but will normally provide dealers with a complete, single view.

QuickMobile App (Dealer Mobile App)

Dealers are also able to receive immediate access to QuickScan lead information through the 700Credit **QuickMobile App**.

Specifically designed for dealers to manage their soft pull leads (*QuickQualify and QuickScan*) from a single, safe platform. It protects your consumer's information with a **secure login screen** and available at anytime on your own mobile or tablet device. .

- Receive **direct mobile notifications** when consumers complete the QuickQualify web form or QuickScan process.
- **Optimize interactions** with your consumers through one-click text response and mobile dialing.
- **Immediate access** to view all applicants and their credit score, credit file information, and QuickScan results.
- **Stay organized** by setting filters to view leads from only a specific period of time.
- **Text or email** the QuickQualify soft pull or QuickScan driver's license authentication forms **directly to the consumer**.



The **700Credit QuickMobile Dealer App** is offered at no charge and can be downloaded from the Apple and Android App Stores by searching for "**700Credit**" or by scanning the qr codes to the right.

Note: Installing the app does require your correct email address or cell phone be setup on your account to verify your user ID.

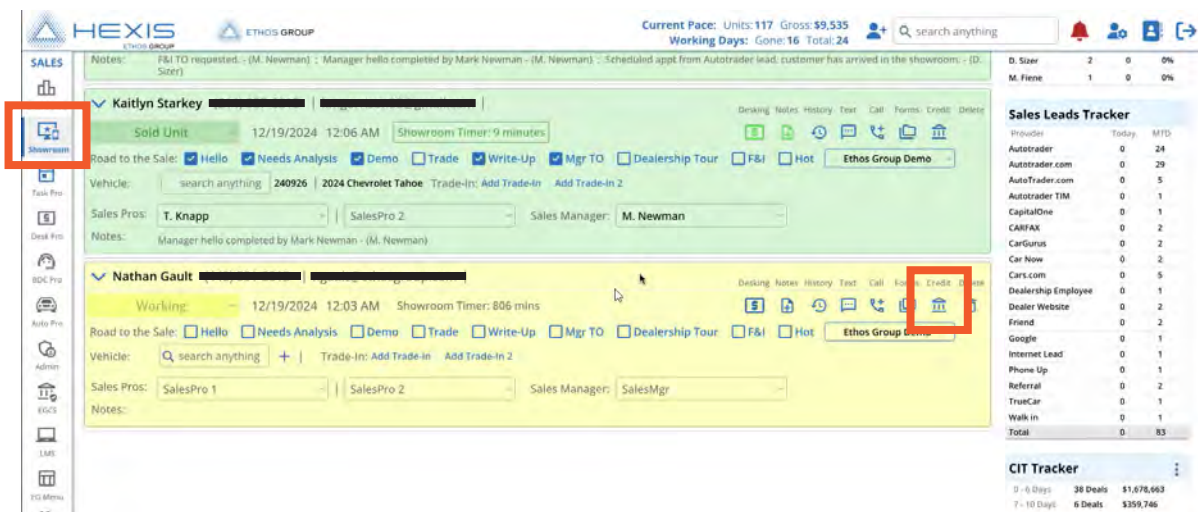
Contact our support team for assistance: **(866) 273-3848** or support@700credit.com.



700Credit & Ethos Group HEXIS Integration

Sending Consumers a Prequalification Link

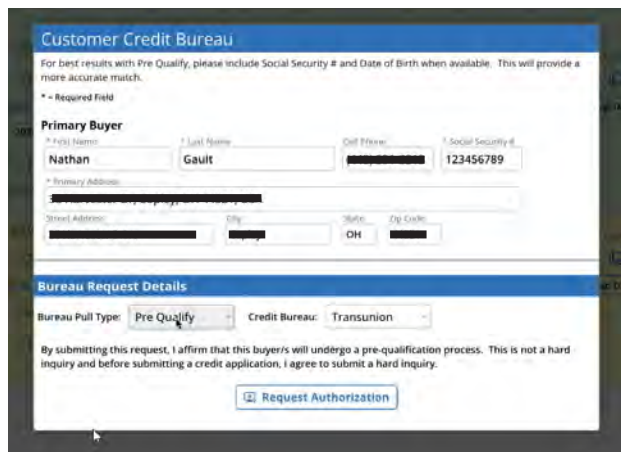
Starting in the HEXIS back-end platform, select the **'Showroom'** menu option in the left-hand navigation panel. The user is presented with a mass list of all customers in the platform. Once the desired consumer has been located, to send the prequalification link, select the **'Credit'** icon, as shown below.



A pop-up window will appear. While the consumer's first/last name and phone number will be auto-populated into the form, the dealer will have to provide the SSN and address.

Next, under **'Bureau Request Details'** select **'Pre Qualify'** from the drop-down, as well as the desired bureau.

Once complete, select **'Request Authorization'** to send a prequalification link to the consumer's mobile phone number.



Customer Credit Bureau

For best results with Pre Qualify, please include Social Security # and Date of Birth when available. This will provide a more accurate match.

* - Required Field

Primary Buyer

First Name: Nathan Last Name: Gault Cell Phone: [REDACTED] Social Security #: 123456789

Primary Address: [REDACTED]

Street Address: [REDACTED] City: [REDACTED] State: OH Zip Code: [REDACTED]

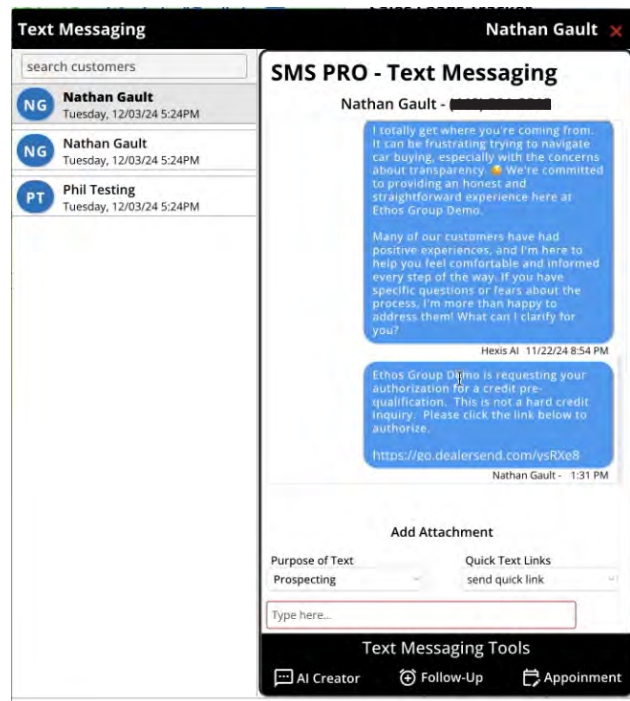
Bureau Request Details

Bureau Pull Type: Pre Qualify Credit Bureau: Transunion

By submitting this request, I affirm that this buyer/s will undergo a pre-qualification process. This is not a hard inquiry and before submitting a credit application, I agree to submit a hard inquiry.

[Request Authorization](#)

To the right, is an example of the text message/link the consumer receives to access the prequalification link.



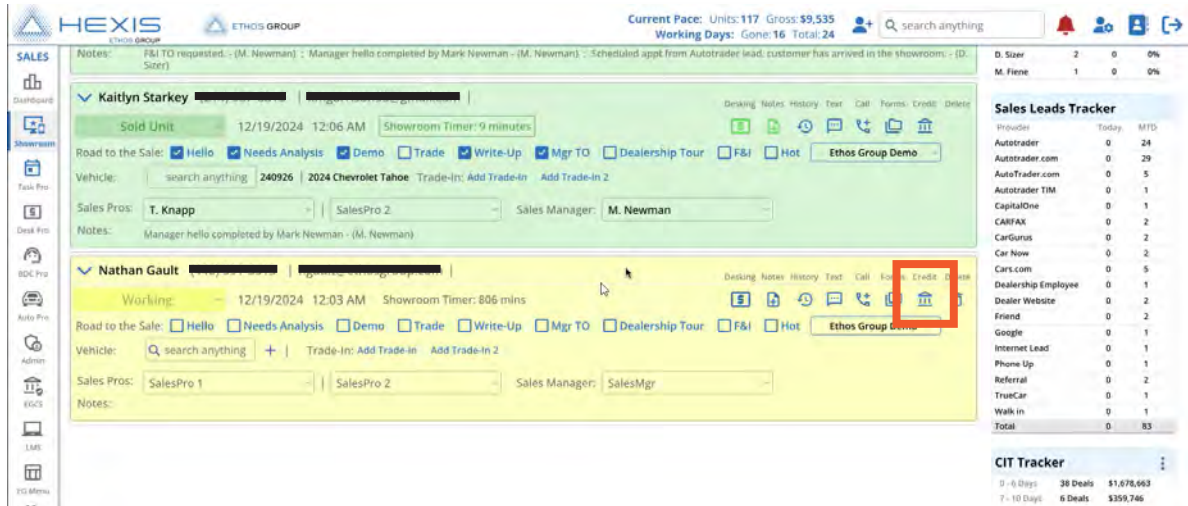
To the right is an example of the prequalification form. The form will be auto-populated with the information the dealer already included.

Once the consumer has reviewed/ approved their personal information, agreed the terms and conditions, they can select '**Submit Authorization**'.



Viewing Prequalification Results

To view the prequalification results, select the **'Credit'** icon in the consumer's listing.

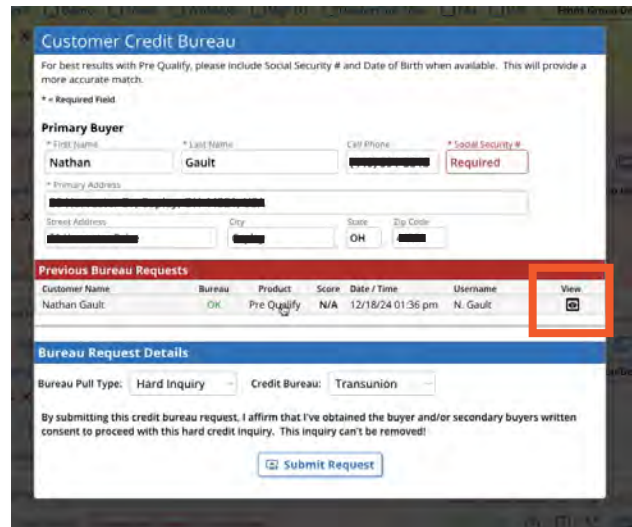


The screenshot shows the HEXIS CRM interface. At the top, it displays 'Current Pace: Units: 117 Gross: \$9,535' and 'Working Days: Gone: 16 Total: 24'. Below this, there are two consumer listings. The first listing is for Kaitlyn Starkey, who is 'Sold Unit' on 12/19/2024 at 12:06 AM. The second listing is for Nathan Gault, who is 'Working' on 12/19/2024 at 12:03 AM. In the Nathan Gault listing, the 'Credit' icon (represented by a building with a dollar sign) is highlighted with a red box. To the right of the listings, there is a 'Sales Leads Tracker' table and a 'CIT Tracker' section.


Provider	Today	MTD
Autotrader	0	24
Autotrader.com	0	29
AutoTrader.com	0	5
Autotrader TIM	0	1
CapitalOne	0	1
CARFAX	0	2
CarGurus	0	2
Car Now	0	2
Cars.com	0	5
Dealership Employee	0	1
Dealer Website	0	2
Friend	0	2
Google	0	1
Internet Lead	0	1
Phone Up	0	1
Referral	0	2
TrueCar	0	1
Walk in	0	1
Total	0	83

Days	Deals	Score
0 - 6 Days	38 Deals	\$1,676,663
7 - 10 Days	6 Deals	\$359,746

From the pop-up window, under the **'Previous Bureau Requests'** section, click the **'View'** icon attached to the latest prequalification.



The screenshot shows the 'Customer Credit Bureau' pop-up window. It contains a form for 'Primary Buyer' with fields for First Name, Last Name, Call Phone, and Social Security #. Below this is a section for 'Previous Bureau Requests' which contains a table with columns: Customer Name, Bureau, Product, Score, Date / Time, Username, and a 'View' icon. The 'View' icon is highlighted with a red box. Below the table is a 'Bureau Request Details' section with a 'Submit Request' button.

Customer Name	Bureau	Product	Score	Date / Time	Username	View
Nathan Gault	OK	Pre Qualify	N/A	12/18/24 01:36 pm	N. Gault	

700Credit's soft pull prequalification results will appear on screen in an iframe.

QuickQualify Results

Result: [Applicant Found](#)

Score: **618**

Powered by EX: FICO AUTO V8

Consumer Information:

Name:	Jane Doe	Email:	jdoe@email.com
Address:	123 Main St. Farmington Hills, MI 48334	Phone:	(999)-555-1234

Auto Summary:

Available Revolving Credit:	\$1,459.00	Auto Inquiries last 30 days:	0
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Auto Trade Line 1

Interest Rate:	Original Amount:	Original Terms:	No of Late Payments:	Monthly Payment \$382.00
17.52765%	\$17,079.00	73 Months	N/A	
Percent Paid:	Estimated Payoff:	Remaining Terms:	Joint:	
81.12%	\$3,224.00	6 Months	NO	
Loan Type:		Trade Status:	Trade Open Date:	
Auto		Open	11/19/2015	


Auto Trade Line 2

Interest Rate:	Original Amount:	Original Terms:	No of Late Payments:	Monthly Payment \$296.00
4.66%	\$16,045.00	61 Months	0	
Percent Paid:	Estimated Payoff:	Remaining Terms:	Joint:	
100%	\$0.00	0 Months	NO	
Loan Type:		Trade Status:	Trade Open Date:	
Auto		Closed	07/21/2011	

Certificate Status:

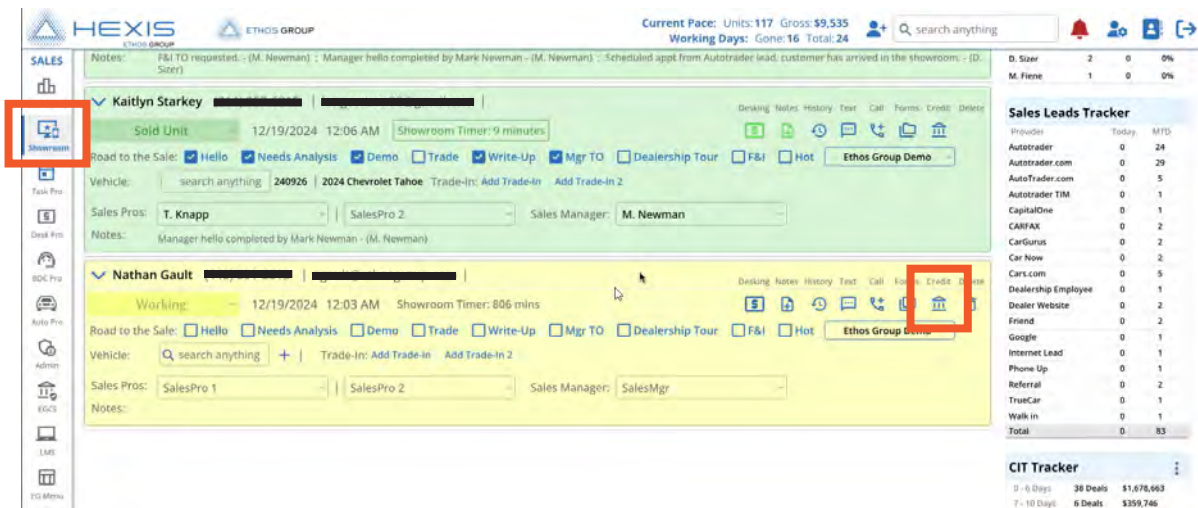
Printed By:	N/A
Confirmed By:	N/A

PRINT NOW



Pulling Credit

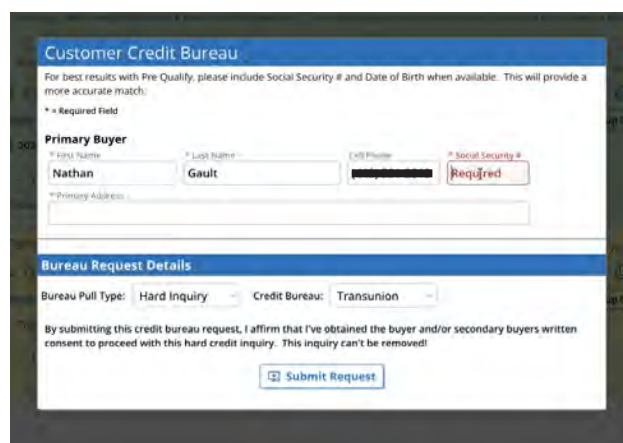
Starting in the HEXIS back-end platform, select the **'Showroom'** menu option in the left-hand navigation panel. The user is presented with a mass list of all customers in the platform. Once the desired consumer has been located, to pull credit, select the **'Credit'** icon, as shown below.



A pop-up window will appear. While the consumer's first/last name and phone number will be auto-populated into the form, the dealer will have to provide the SSN and address.

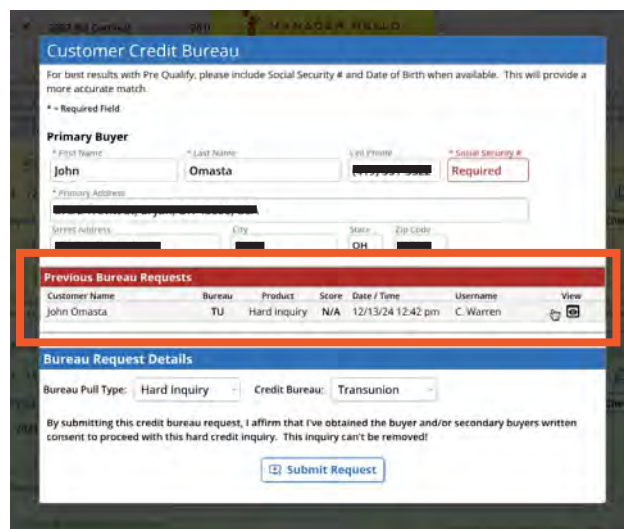
Next, under **'Bureau Request Details'** select **'Hard Pull'** from the drop-down, as well as the desired bureau.

Once complete, select **'Submit Request'**.



Once the user has submitted the hard inquiry, the pop-up window will update to include a new listing under the **'Previous Bureau Requests'** section.

To view the full credit application, select the **'View'** icon.



Customer Credit Bureau

For best results with Pre-Qualify, please include Social Security # and Date of Birth when available. This will provide a more accurate match.

* - Required Field


Primary Buyer

* First Name: John * Last Name: Omasta * Social Security #: [REDACTED] **Required**

* Primary Address: [REDACTED]

Street Address: [REDACTED] City: [REDACTED] State: OH Zip Code: [REDACTED]

Previous Bureau Requests

Customer Name	Bureau	Product	Score	Date / Time	Username	View
John Omasta	TU	Hard Inquiry	N/A	12/13/24 12:42 pm	C. Warren	

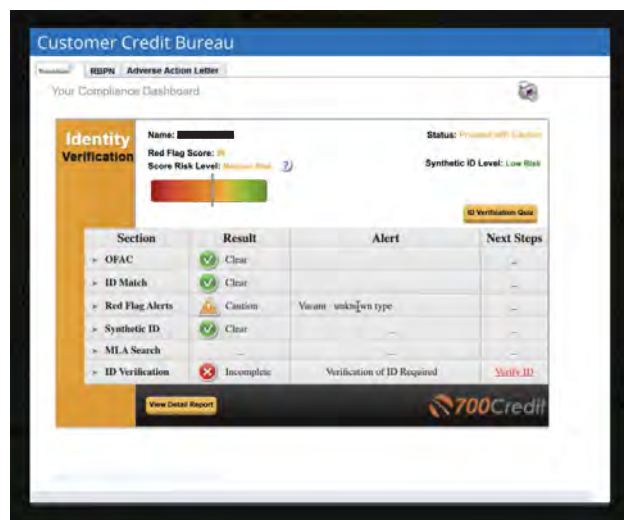
Bureau Request Details

Bureau Pull Type: Hard Inquiry Credit Bureau: Transunion

By submitting this credit bureau request, I affirm that I've obtained the buyer and/or secondary buyers written consent to proceed with this hard credit inquiry. This inquiry can't be removed!

[Submit Request](#)

700Credit's HTML credit report will then appear in an iframe on screen.








Customer Credit Bureau

Identity Verification

Name: [REDACTED] Status: **Passed with Caution**

Red Flag Score: 0 Score Risk Level: **Medium Risk** Synthetic ID Level: **Low Risk**

[ID Verification Guide](#)

Section	Result	Alert	Next Steps
OFAC	 Clear		
ID Match	 Clear		
Red Flag Alerts	 Caution	Vacant unknown type	
Synthetic ID	 Clear		
MLA Search			
ID Verification	 Incomplete	Verification of ID Required	Verify ID

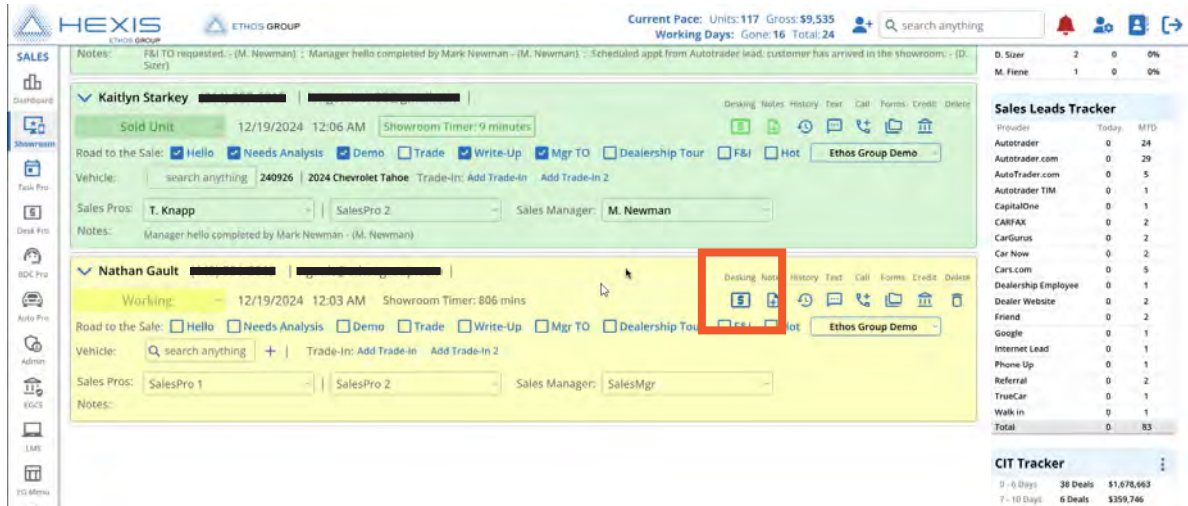
[View Detail Report](#)

700Credit

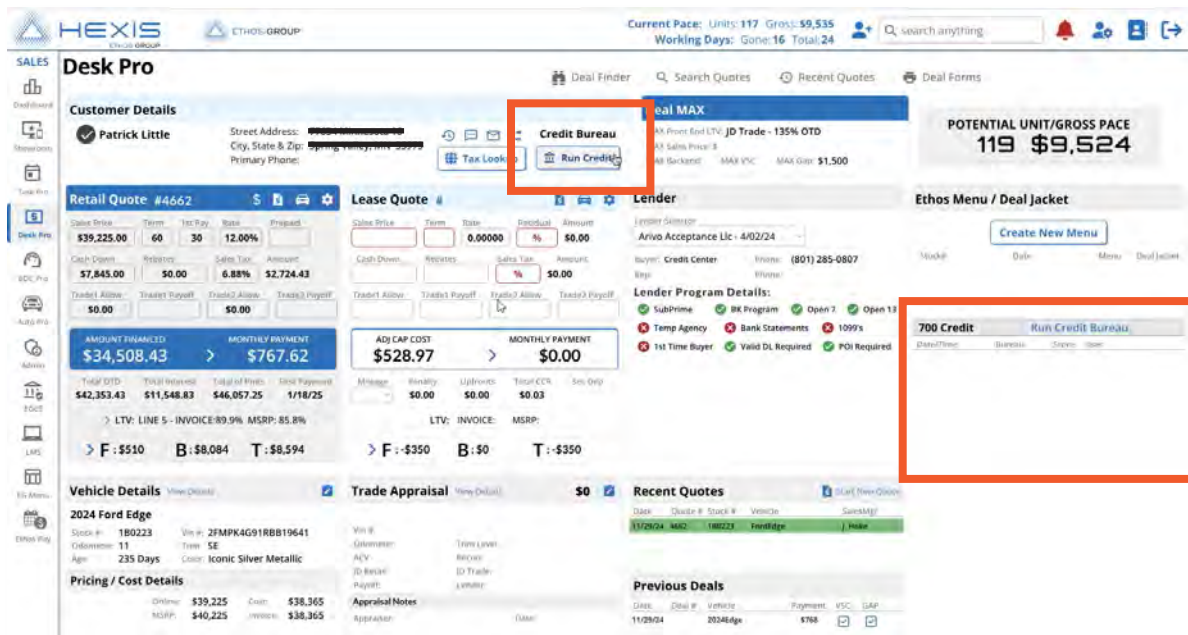
Desking Tool Features

Users also have the option to pull credit/send a prequalification link within the **'Desking'** tool.

Locate the desired consumer from the **'Showroom'** list, and select the **'Desking'** icon, as shown below.



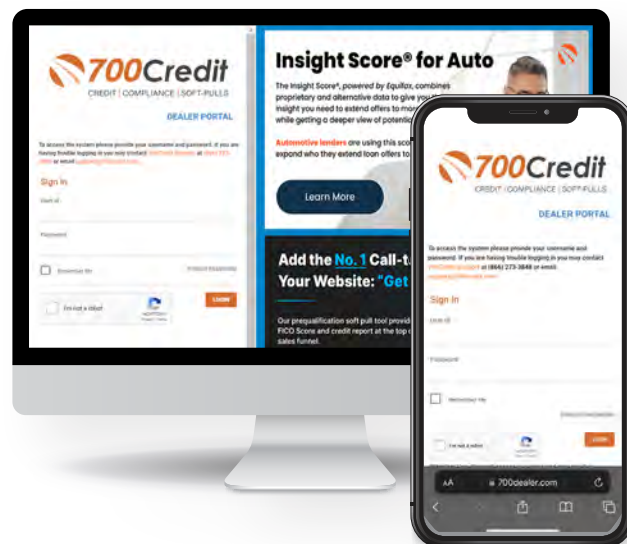
From the desking tool, users will click **'Run Credit'** (as shown below) and follow the same steps for both prequalification and a hard inquiry as shown in the previous sections. The desking tool will then log each prequal or hard inquiry in the bottom-right corner of the screen highlighted below.



Introduction to 700Dealer.com

All 700Credit dealers have exclusive access to their own personal credit portal hosted at 700Dealer.com. The unique platform provides dealers a single tool to seamlessly navigate and monitor credit data from all of their solutions; including, credit reports, compliance and soft pull solutions, ID verification and driver's license authentication platforms.

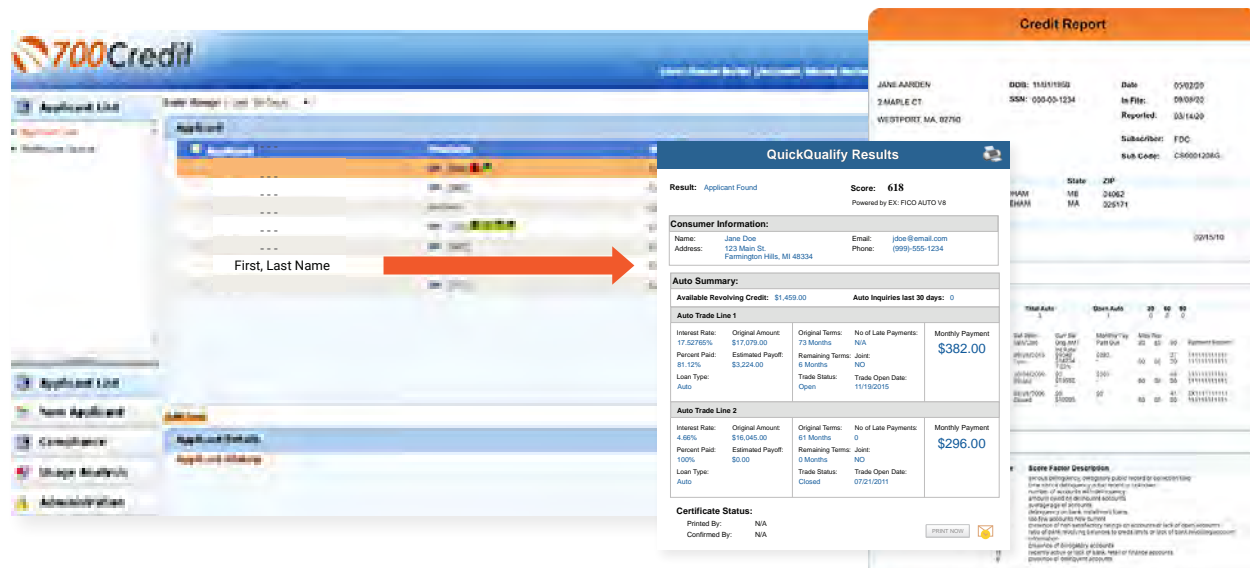
You should have received your username and password in a welcome email from our team. If you did not receive this email, or have misplaced it, please contact our support department at: support@700credit.com | (866) 273-3848.



Viewing Your Leads

After logging into your 700Dealer.com portal, locate/select the **"Applicant List"** menu item in the left-hand navigation panel where you will be presented with a mass list of all applicants in the platform. Select **"Date Range"** to filter the list and view different timeframes.

By clicking on any name in the list, you can view their soft pull, prequalification results (QuickQualify), full credit report, red flag, and a link to their compliance dashboard.



QuickQualify Results

Result: Applicant Found Score: 618 Powered by EX: FICO AUTO V8

Consumer Information:

Name: Jane Doe Email: jane.doe@email.com
Address: 123 Main St, Farmington Hills, MI 48334 Phone: (999) 555-1234

Auto Summary:

Available Revolving Credit: \$1,453.00 Auto Inquiries last 30 days: 0

Auto Trade Line	Interest Rate	Original Amount	Original Terms	No of Late Payments	Monthly Payment
Auto Trade Line 1	17.52765%	\$17,079.00	73 Months	N/A	\$382.00
Auto Trade Line 2	4.66%	\$16,045.00	61 Months	0	\$296.00

Certificate Status:

Printed By: N/A Confirmed By: N/A

Credit Report

JANE AARDEN DOB: 11/11/1953 Date: 05/02/20
2 MAPLE CT SSN: 000-00-1234 In File: 09/09/20
WESTPORT, MA 02710 Reported: 03/14/20
Subscriber: FDC Sub Code: C-860012065

State: ZIP
MA 02710 02710

Score Factor Description:
The credit report is generated by the credit bureau. It contains information about the credit history of the applicant. The score is a numerical value that represents the creditworthiness of the applicant. The score is used by the lender to determine the interest rate and the terms of the loan. The score is also used by the lender to determine the credit limit and the credit terms. The score is a numerical value that represents the creditworthiness of the applicant. The score is used by the lender to determine the interest rate and the terms of the loan. The score is also used by the lender to determine the credit limit and the credit terms.

Compliance Dashboard

Our Compliance Dashboard closely monitors your efforts to ensure compliance processes are being followed. Issues of concern are highlighted in red for quick identification. We support both single and multi-roof views, ensuring you have your finger on the pulse of every compliance aspect in your business.

Items supported on the dashboard include:

- Adverse Action Notices
- Risk-based Pricing Notices
- OFAC Search, Red Flag ID & Privacy Notices
- Out of Wallet Questions
- Our Compliance Dashboard also collects lead forms from our Credit Reporting and Soft Pull products

Lead Summaries for:

- QuickQualify
- QuickApplication
- QuickScreen
- QuickScore
- QuickQualify Xpress

How You Benefit

- Ensure compliance processes are being followed
- Identify immediately when/where you are out of compliance
- Easily print audit reports
- Single and multi-point rooftop views

Adverse Action Letter Program Monitor		
	#	%
Total Applicants	43	
Letters Mailed	34	79%
Letters Queued to be Mailed	4	9%
Letters Printed Locally	0	0%
Applicants with No Letter Delivered	5	12%
Adverse Letters Delivered/Scheduled	38	88%
Current Adverse Action Setup Request Setup Changes		

Risk Based Pricing Notice Program Monitor		
	#	%
Total Applicants	43	
Notices Mailed	35	81%
Notices Queued to be Mailed	6	14%
Notices Emailed	0	0%
Notices Printed Locally	0	0%
Applicants with No Notice Delivered	2	5%
RBP Notices Delivered/Scheduled	41	95%
Current RBP Setup Request Setup Changes		

Red Flag Program Monitor		
Red Flag Alert Status		
	#	%
Total Applicants With Red Flag	38	46%
Red Flag Clear & Cautions	9	24%
Red Flag Alerts	29	76%
Alerts Unresolved	27	
Alerts Resolved	2	
Work on Unresolved		
Consumer Alerts		
Fraud Victim and Security Alerts	1	
Active Duty Alerts	0	
ID Verifications		
	#	%
Complete	0	0%
Incomplete	42	100%
Work on Incomplete		


Out of Wallet Authentication Program Monitor		
	#	%
Total Applicants	42/29	
Total Applicants with OOW Presented	42	100%
Applicants Passed	3	7%
Applicants Failed	0	0%
Authentication Abandoned	3	7%
Questions Unavailable	36	86%

OFAC Compliance		
OFAC Status		
	#	%
Total Applicants With OFAC	39	
OFAC Alerts	0	0%
OFAC Unresolved	0	
OFAC Resolved	0	

Managing Users

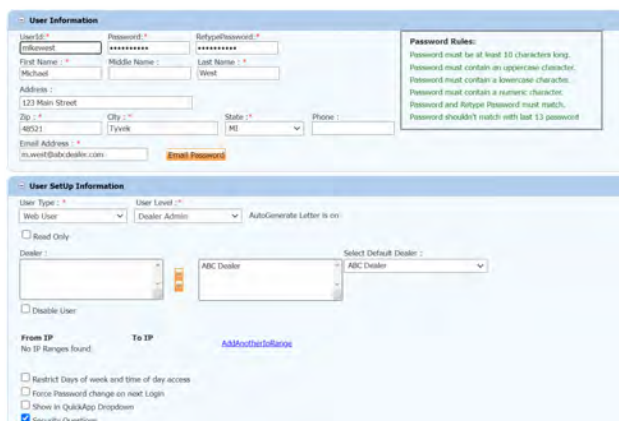
You can add, edit or delete users who have access to your customer, credit and lead information through the following process:

1. Log in to 700Dealer.com
2. Click on the **"Users"** link in the left-hand navigation bar
3. To edit a user's credentials, click the **"Edit"** link on the right
4. To delete a user, click the **"Delete"** link on the right
5. To create a new user, click on the **"Copy"** link on the right.



UserID	Name	UserLevel	UserType	Status	Dealer	City	State	Action
cartercountydgcudl	CU DL Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
cartercountydgc	Blend Solutions Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
cartercountydgcq	BlendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
cartercountyyhucudl	CU DL Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit Delete Copy
cartercountyyhuc	Blend Solutions Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit Delete Copy
cchyundaicpq	BlendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit Delete Copy
fhavez	Frank Chavez	Dealer Admin	ODE User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
keystonechevyudl	CU DL Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit Delete Copy
keystonechevydic	Drive Centric Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit Delete Copy
keystonegbg	Gubagoo Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit Delete Copy

When you click on **"Edit"**, you will be brought to a screen where you can make changes to the information.



User Information

Username: [text] Password: [password] Retype Password: [password]

First Name: [text] Middle Name: [text] Last Name: [text]

Address: [text] City: [text] State: [dropdown] Phone: [text]

Email Address: [text] [Email Password](#)

User Setup Information

User Type: [dropdown] User Level: [dropdown] AutoGenerate Letter is on: [checkbox]

☐ Read Only

Dealer: [dropdown] Select Default Dealer: [dropdown]

☐ Disable User

From IP: [text] To IP: [text] [Add Another Range](#)

☐ Restrict Days of week and time of day access

☐ Force Password change on next Login

☐ Show in QuickApp Dropdown

☒ Security Questions

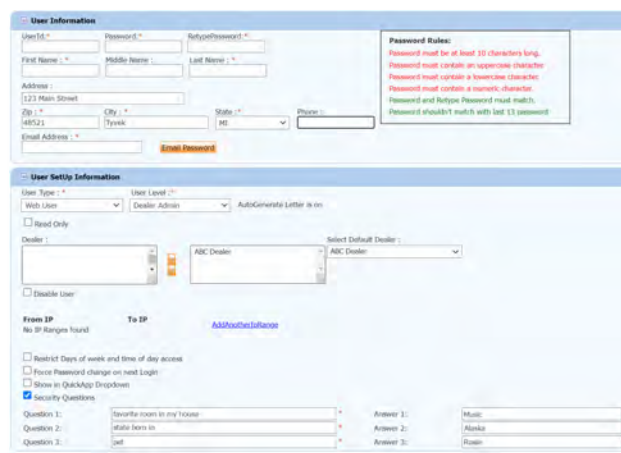
Creating a New User



UserID	Name	UserLevel	UserType	Status	Dealer	City	State	Action
cartercountydgcudl	CU DL Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
cartercountydgc	Blend Solutions Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
cartercountydgcq	BlendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
cartercountyyhucudl	CU DL Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit Delete Copy
cartercountyyhuc	Blend Solutions Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit Delete Copy
cchyundaicpq	BlendSolutionsPQ Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Ardmore	OK	Edit Delete Copy
fhavez	Frank Chavez	Dealer Admin	ODE User	Active	Carter County Dodge Chrysler Jeep	Ardmore	OK	Edit Delete Copy
keystonechevyudl	CU DL Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit Delete Copy
keystonechevydic	Drive Centric Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit Delete Copy
keystonegbg	Gubagoo Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	Edit Delete Copy

To create a new user, it is easiest to find a similar user id, and select the **"Copy"** action, as highlighted in the previous step.

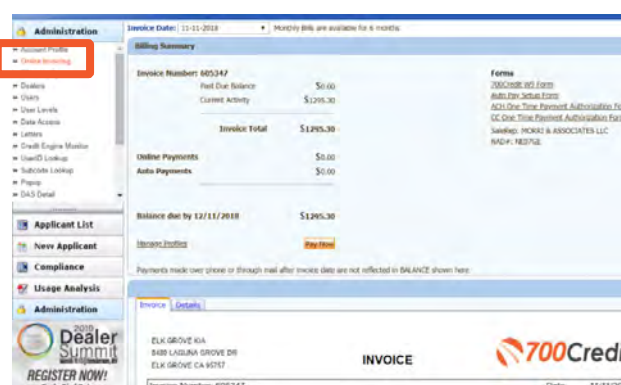
You can then fill in the new user information and make any changes in the setup necessary.



The image shows two screenshots of a user management interface. The top screenshot is the 'User Information' form, which includes fields for User ID, Password, Retype Password, First Name, Middle Name, Last Name, Address, City, State, Zip, Phone, and Email Address. A 'Create User' button is at the bottom right. A 'Password Rules' box on the right states: 'Password must be at least 10 characters long. Password must contain an uppercase character. Password must contain a lowercase character. Password must contain a numeric character. Password and Retype Password must match. Password shouldn't match with last 13 password.' The bottom screenshot is the 'User Setup Information' form, which includes fields for User Type, User Level, Dealer Admin, and AutoGenerate Letter. It also has checkboxes for 'Spaced Only', 'Disable User', and 'From IP'. There are sections for 'Security Questions' with three questions and answers, and a 'To IP' field.

Viewing Invoices

Dealers can also view their monthly invoices online by selecting the **"Online Invoicing"** tab in the left-hand menu.



The image shows a screenshot of the 700Credit online invoicing interface. On the left is a navigation menu with tabs: 'Account Profile', 'Online Invoicing' (highlighted with a red box), 'Dealers', 'Users', 'User Levels', 'Data Access', 'Letters', 'Credit Engine Monitor', 'UserID Lookup', 'Subsidiary Lookup', 'Phone', and 'DAS Detail'. The main area displays the 'Billing Summary' for Invoice Number 805347, dated 11-11-2018. It shows a 'Next Due Balance' of \$1,295.30, 'Invoice Total' of \$1,295.30, 'Online Payments' of \$0.00, and 'Auto Payments' of \$0.00. The 'Balance due by 12/11/2018' is \$1,295.30. The 'Invoice' tab is selected, showing details for ELK GROVE KIA, 8488 LAGUNA GROVE DR, ELK GROVE CA 95757. The 700Credit logo is in the bottom right corner.

You should have been sent your 700Dealer.com login credentials in one of our welcome emails to you. If you cannot locate your credentials or have any questions, you may send us an email or give us a call at the following:

SUPPORT: (866) 273-3848 (Option 4) or support@700Credit.com.