



# USER GUIDE NOVEMBER 2023

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#### Welcome to 700Credit!

700Credit is the leading provider of credit and compliance solutions for the automotive industry. Our products and services have evolved through the years, as we continually collect feedback from our clients around the country. Our singular focus on the automotive industry has allowed us to create solutions that are easy to use and best fit the needs of our dealer clients. Today we have over 20,000 direct dealer clients using our products and services across the US.

#### **Credit Reports**

We offer access to reports from the leading national credit companies, Experian, Equifax and TransUnion. Credit Reports contain information from credit grantors, courts, and collection agencies regarding the historical loans by the consumer. Credit Reports also include scores (FICO and Vantage), and public records such as judgments, liens, and bankruptcies. They also may include previous employers, addresses and other names used. All 700Credit clients receive their choice of report format, score, and ancillary products.

#### **Red Flag**

A Red Flag summary is provided with each report pulled, to alert you to information that appears to be genuine on the surface but may be questionable. These warning messages focus on high-risk applicants, social security numbers, driver's licenses, and addresses. Currently, there are more than 31 patterns for Red Flag alerts.

#### **Out of Wallet Ouestions**

Out of Wallet (OOW) questions are available for every applicant processed through the platform. When a Red Flag alert occurs, your dealership must validate the person's identity. OOW questions are available instantly, providing multiple choice questions that would be hard for an identity thief to answer. If the consumer answers most the questions correctly, their identity is verified, and the alert is automatically resolved, allowing you to proceed with the transaction.

#### **Risk-Based Pricing Notices**

Following the National Automobile Dealers Association (NADA) and National Independent Automobile Dealers Association (NIADA) recommendations, our solution uses the Exception Notice option, otherwise known as Model Form B-4 and Model Form B-5, for those instances where a score is not returned on the consumer.





#### **Adverse Action Letters**

We have developed a base solution that follows industry best practice (and the best liability protection) to help keep you in compliance with federal and state laws and regulations. Our services can be tailored to fit your dealership's interpretation of the law and internal policies.

AutoManager has integrated our credit, compliance, prescreen and prequalification solutions into their multiple platforms: WebManager, DeskManager Online, DeskManager Desktop. This brief guide will walk you through;

- (1) How to view prequalification lead data in WebManager
- (2) How to pull/view credit and prescreens within AutoManager DeskManager Online
- (3) How to pull/view credit and prescreens within AutoManager DeskManager Desktop

If you have any questions, please feel free to reach out to our support desk at (866) 273-3848 or email us at: <a href="mailto:support@700Credit.com">support@700Credit.com</a>.



## **PLATFORM ONE:**

## **AutoManager's WebManager**

This section of the user guide will cover all aspects of AutoManager's WebManager, including;

- (1) Enabling the 700Credit product within WebManager
- (2) A consumer's experience getting prequalified
- (3) How to view your lead information within the platform
- (4) Customizing your dealership's prequalification elements



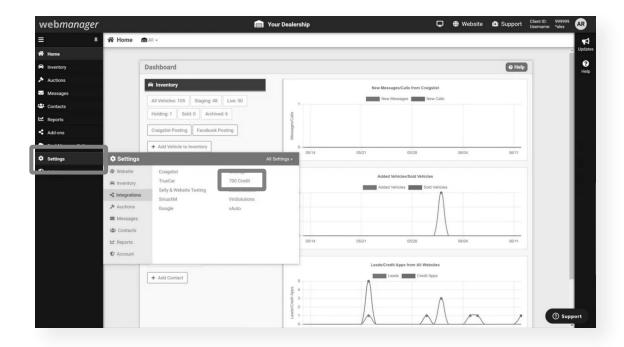
## **Enabling 700Credit within WebManager**

AutoManager's WebManager platform has recently made updates to their credential inputs page that allow for a more dynamic experience for the dealer.

**Note:** If a dealer has not upgraded to their new platform, the credentials page will still be available and remain the same as what their current interface looks/acts like.

After logging into WebManager and being presented the home dashboard, dealers will locate the "Settings" tab in the left-hand navigation panel.

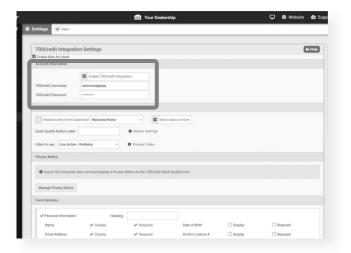
From the drop-down menu, select "Integrations" tab, and then "700Credit".





The user is presented with this new 700Credit Integration Settings page. Click "Enable 700Credit Integration", and then provide the appropriate credentials provided by 700Credit's team.

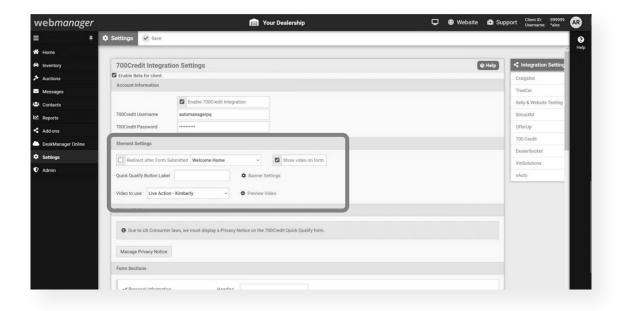
This process remains the same from AutoManager's previous credential process.



Where the process has been improved for the dealers is within the "Element Settings" and "Form Sections".

Under the "Elements Settings" section, dealers are able to edit the buttons and banners includes on their websites, and alter which 700Credit prequalification video they want to include with the form in real-time.

To change the default banners and buttons, click the "Banner Settings" option. To alter the video defaulted for the prequalification form, simply click the drop-down and select the desired video.



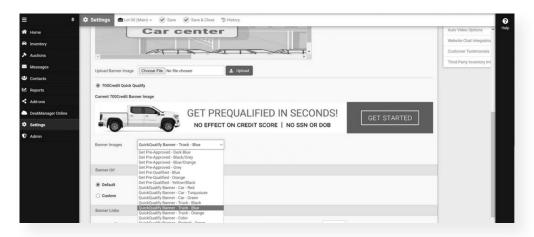




If choosing to edit the buttons and banners included on their websites, the dealer will be brought to the page shown below.

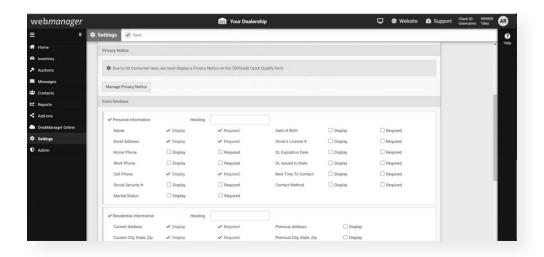
From here, scroll down to the "700Credit QuickQualify" section, and choose a new banner from the drop-down menu, as shown below. The banner will then be updated on the dealer webpage in real-time.

Click "Save & Close" once finished.



After returning back to the 700Credit credentials page, users can utilize the next newest feature of AutoManager's WebManager, which is personalizing the prequalification form included on their website.

To enable a new field, simply click the radio box. If the dealer would like to make that a required field, select the "Required" radio box as well. Click "Save & Close" to finalize the process.



**Note:** All fields that are required to be included due to compliance, will be automatically checked, including: first and last name, email address, phone, and address.





## **Introduction to QuickQualify**

**QuickQualify** is a soft pull prequalification solution which places a soft inquiry on the consumer's file, that does not require a consumer's SSN or DoB - only name and address required. For each consumer that fills out the prequalification form and gets preapproved, dealers receive:

- FICO Score
- Available Revolving Credit
- Auto Inquiries last 30 days
- Summary of Auto Trade Lines Including:
  - Current Monthly Payments
  - Current Auto Loan Interest Rates
  - Remaining Balance/Payoff
  - Payment History
  - Months Remaining on Auto Loans

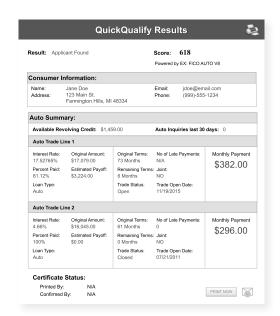
You can use this information to put the consumer in the right vehicle with the right financing, right away!

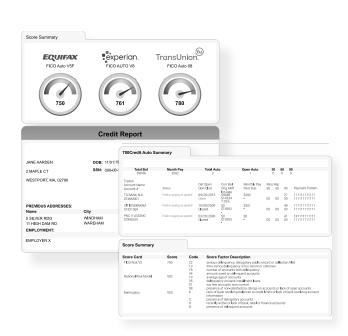
## **Credit Report Option**

With our QuickQualify platform, dealers have the option of either getting the soft pull prequalification results as shown above, or you can opt to receive a full credit file from all three bureaus: **Equifax**, **TransUnion**, and **Experian**.

We **STRONGLY** suggest you set up your prequalification bureau to match the bureau and scorecard that matches your credit bureau used in your F&I Office.

**Note:** This report can only be used for information purposes and **CANNOT** be used to fund the deal.





Above is an example of our HTML Credit Report. This image was split for display purposes but will normally provide dealers with a complete, single view.





## **QuickMobile App**

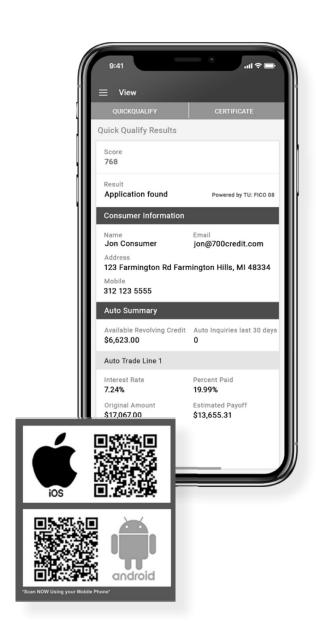
The 700Credit Mobile Dealer App is specifically designed for our dealers to manage their soft pull leads generated by the QuickQualify solution from a single, secure platform.

From this simple interface you can:

- Receive alerts when consumers complete the QuickQualify web form
- Optimize your interactions with applicants through text and mobile dialing
- View a list of all applicants and immediately click on any applicant to view the live credit score and credit file information
- Set filters to view leads from a specific period of time
- Dealers can forward the QuickQualify URL via text or email for consumers to complete from their devices.

The **700Credit QuickMobile Dealer App** is available for both mobile phone (iOS & Android) and tablet formats.

It is offered at no charge and can be downloaded from the Apple and Android App Stores by searching for "700Credit" or by scanning the QR Code to the right. Please contact our support team if assistance is required: (866) 273-3848 or support@700credit.com.

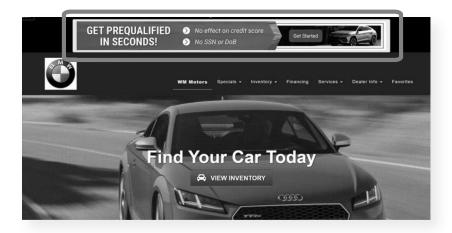




## **Consumer Experience with Prequalification**

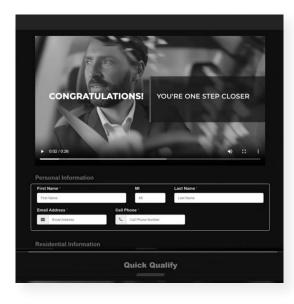
Within a dealership's website, locate a 700Credit prequalification banner, button or video. A pop-up will appear to the user that includes the dealer-chosen prequalification video, as well as the prequalification form.

If the dealer has chosen to personalize the prequalification form and include extra fields, those will be presented to the user.



The user will complete form form, agree to the terms and conditions and then select "Submit Application".

This prequalification lead information will now be available to view in the AutoManager's WebManager platform.



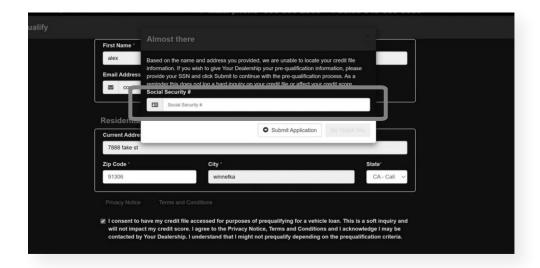






In the case the consumer's provided information does not return a hit from 700Credit, the user will be given a "second chance" option.

A pop-up window will appear, providing the user with a brief description of what has happened, and allowing them the opportunity to provide their social security number.



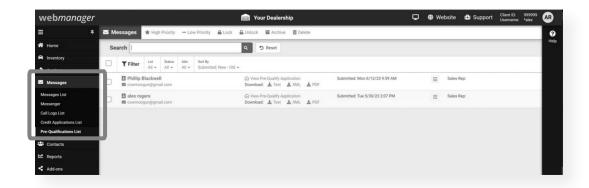




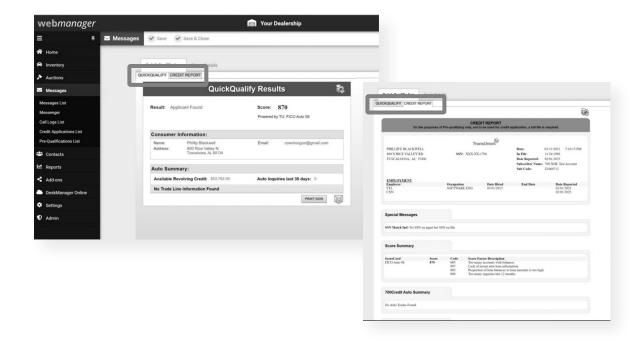
## **Viewing Prequalification Lead Information in WebManager**

To view the prequalification lead information within AutoManager's WebManager, the user will first locate the "Messages" tab in the left-hand navigation panel. From the drop-down options, select "Pre-qualifications List".

The user will be provided a mass list of all prequalification leads within the platform. Locate and select the name of the desired consumer to open their profile.



The dealer will immediately be presented with the consumer's prequalification form. From here they can view the consumer's QuickQualify results and full credit app. Utilize the tabs at the top of the iframe to pan between the two results.

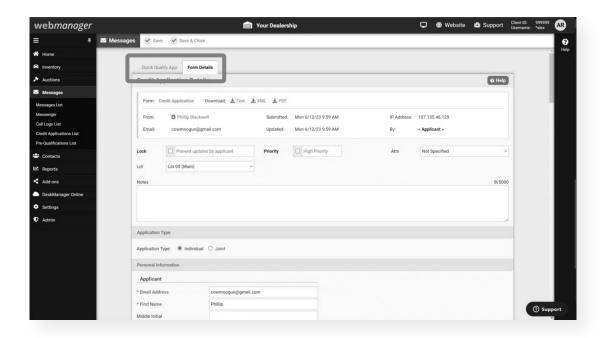






To view further information on the consumer (additive fields included by dealer during the set-up process), select the "Form Details" tab at the top of the consumer's profile.

If any changes to the profile have been made, ensure to click "Save & Close" and the dealer will be returned back to the mass list of leads in the platform.







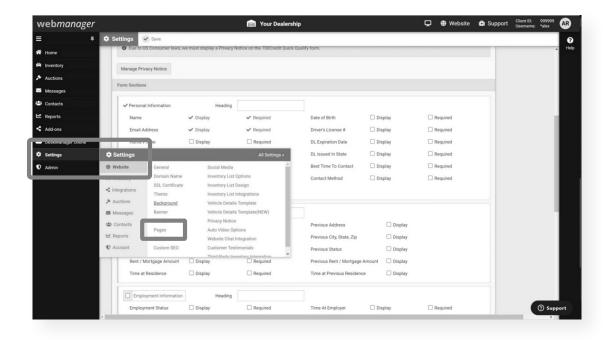
## **Editing Prequalification Elements on Dealer Website**

As previously stated, with this new edition of AutoManager's WebManager, dealers are able to easily update both their desired prequalification banners/videos and prequalification form fields, all in real-time.

To take this update to the next level, dealers are also able to edit both desired prequal banners/buttons and form fields per individual page/section on their website.

**Note:** The intial prequalification settings created in the "**Setting Up 700Credit Credentials**", are counted as the website's global guides, and will be applied to all pages until personalized edits are made to a page.

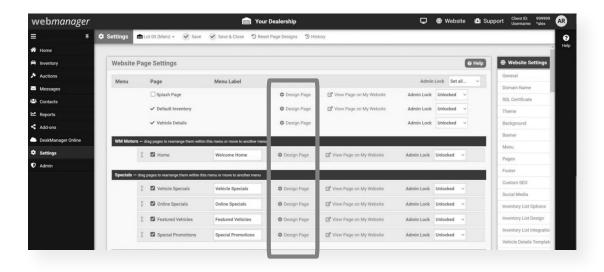
To access and edit settings per page, click "Settings" in the left-hand navigation panel, and then "Website". Locate and open the "Pages" option.







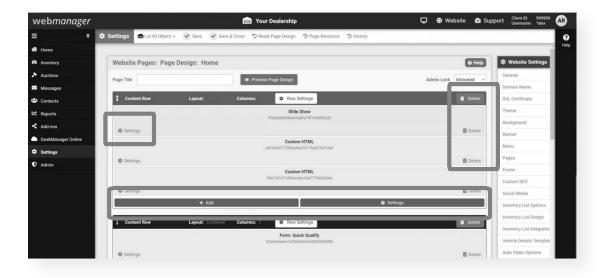
The dealer will be given a complete list of the pages included in their website, where they will locate the page they would like to personalize, and select "Design Page".



Each section/container to the webpage will be listed in order. To add a new element to the page, click the "+ Add" button.

To edit an existing container, click the "Settings" button. Or to edit an individual element, select the "Settings" hyperlink in the bottom-left corner of the element-specific listing.

To delete an entire container, select the "**Delete**" button located in the top-right corner of each section, or delete individual elements by selecting the smaller "**Delete**" hyperlink in the bottom-right corner of the element-specific listing.

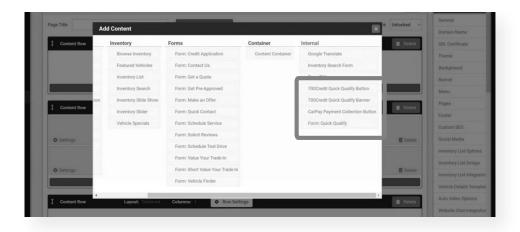






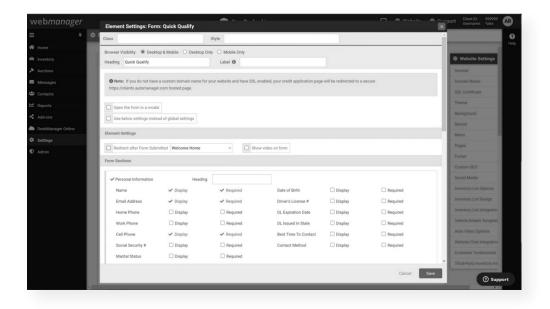
When adding a piece of content to a webpage (by selecting "+ Add"), the dealer will be presented the following pop-up windown.

Locate the "Internal" column, and selecting one of the following 700Credit elements: "700Credit QuickQualify Button", "700Credit Quick Qualify Banner", or "Form: QuickQualify", depending on desired action.



Once chosen, the dealer will be provided a screen similiar to those seen during the initial set-up (global settings).

In this case, the dealer chose to add a new prequalification form. They will select which fields they want included on the form and click "Save". The changes will be automatically updated on their website.





## **PLATFORM TWO:**

## **AutoManager's DeskManager Online**

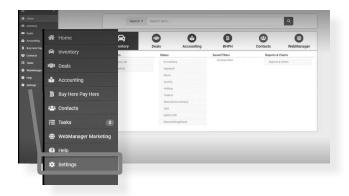
This section of the user guide will cover all aspects of AutoManager's DeskManager Online, including;

- (1) Enabling the 700Credit product within DeskManager Online
- (2) Creating a new deal/customer
- (3) Pulling and viewing credit
- (4) Pulling and viewing prescreens

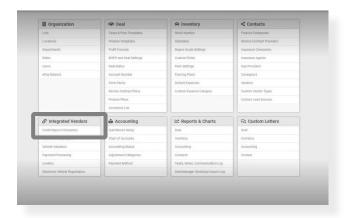


## **Enabling 700Credit within DeskManager Online**

Begin on the DeskManager Online dashboard and click "Settings" in the left-side navigation bar.



Inside the "Integrated Vendors" section, click the first line item, "Credit Report Companies", as shown to the right.



Click "700Credit".

**Note:** If you want 700Credit to be the default for pulling credit, check the box "**Default**".



Enter in your provided credentials, the QuickScreen-specific credentials, and check off which bureaus you will be pulling credit from.

Once completed, click the "Save & Close" button located above the form on the left side.



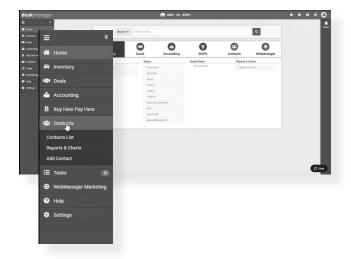


#### **Create a New Deal/Customer**

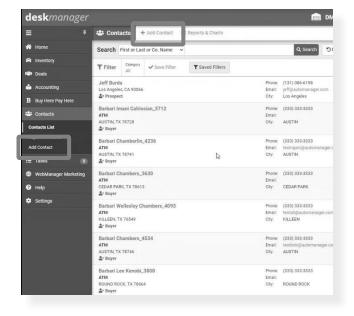
Starting from the DeskManager Online home dashboard, click "Contacts" in the left-side navigation bar.

From here, you can add a new customer in 2 ways:

- 1. Add Contact
- 2. Contact List



"Add Contact" will bring you directly to the form, while "Contact List" will open up the contact database, and from there, click "+ Add Contact" in the top navigation bar.

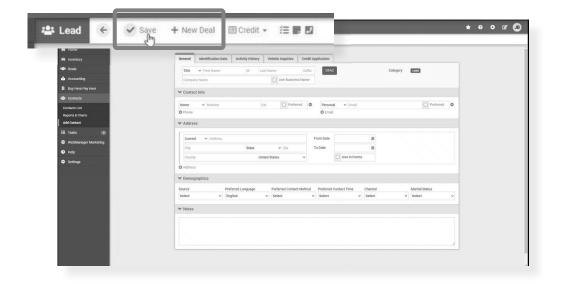






This will open up the customer information form. Fill out all required information and click "Save".

To create a new deal from this new customer, click the "New Deal" button in the top navigation bar.





## **Pulling & Viewing Credit**

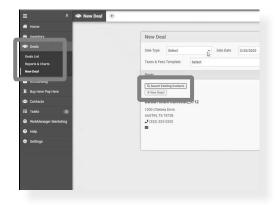
Within both the Online and Desktop interfaces there are multiple different ways to pull or view previously pulled credit reports on a consumer. For **DeskManager Online**, we will be looking into two ways: (1) starting in the "**Deals**" tab and (2) starting in the "**Contacts**" tab.

#### Pull/View Credit in the "Deals" Tab

Starting from the "Deals" tab, click "New Deal".

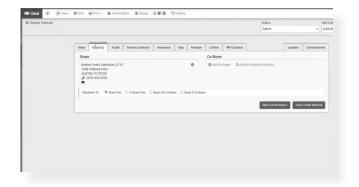
Either search for an already existing customer or enter in a new customer. Those options are circled to the right.

Click "Continue".



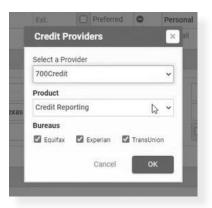
To run a new credit report, click "New Credit Report".

To view previously pulled reports, click "View Reports".



If running a new credit report, a pop-up will appear on screen, prompting the user to select the provider, product (QuickScreen vs. Credit Reporting), and which bureaus they want to use.

Choose "Credit Reporting" and click "Ok".





The dealer will be then be provided with a full credit file on the consumer.

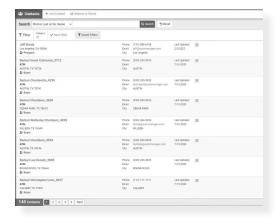




#### Pull/View Credit in the "Contacts" Tab

From the main DeskManager Online dashboard, click "Contacts" and then "Contact List" in the left-side navigation bar.

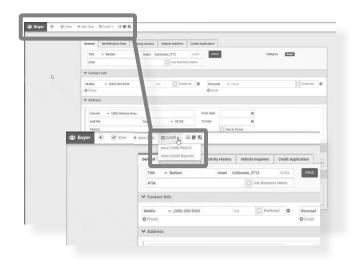
Click the consumer's name who you want to run a credit file on or search for their name.



This will open up the consumer's profile where dealers are able to see contact and address information, pull credit, and view previously pulled reports and identity verification/synthetic ID reports.

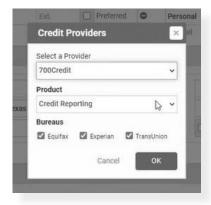
To pull a new credit report, click "Credit" in the top navigation bar, and then "New Credit Report" from the drop-down.

To view any previously pulled reports on this consumer, click "Credit" in the top navigation bar, and then "View Credit Reports" from the drop-down.



If running a new credit report, a pop-up will appear on screen, prompting the user to select the provider, product (QuickScreen vs. Credit Reporting), and which bureaus they want to use.

Click "Credit Reporting" and click "Ok".





The dealer will be then be provided with a full credit file on the consumer.







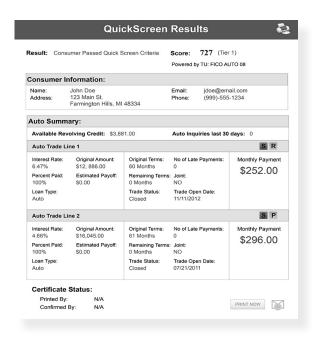
## **Introduction to QuickScreen**

Welcome to 700Credit's **QuickScreen** credit soft pull solution. QuickScreen is integrated with your **AutoManager DeskManager Online/Desktop** platforms, so it is easy to access and easy to pull. Since it is a soft pull solution, you only need a consumer's name and address to pull their credit score and auto summary, with no adverse effect on their credit score.

QuickScreen gives you visibility into your customer's credit profile before you work a deal, so you can work the right deal, right away, saving time and preventing a potentially uncomfortable situation for your customer. QuickScreen can also help you provide the customer with a payment estimate based on the car they are interested in. In addition, knowing the customer's current car payment enables your team to have more meaningful budget conversation with the client, potentially shortening the sales process, getting you to the finish line faster.

#### QuickScreen returns the following data to the user:

- FICO Score
- Available Revolving Credit
- Auto Inquiries last 30 days
- Summary of Auto Trade Lines
   Including:
  - Current Monthly Payment
  - Current Auto Loan Interest Rate
  - Remaining Balance/Payoff
  - Payment History
     Months Remaining on Auto
     Loans



#### QuickScreen can be used in several scenarios within your dealership:

- To qualify and prioritize inbound and internet leads
- To mine for opportunities within your CRM
- To prequalify in-store and service lane customers



#### **Prescreen Results**

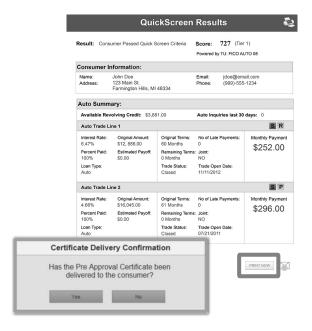
After clicking "Prescreen", there are four possible responses:

- Pass/Score Provided The applicant met the score cutoff selected by the dealer and the prescreen criteria of the bureau.
- Fail/No Score The applicant did not meet the cutoff score selected by the dealer.
- Decline The applicant did not meet 1 or more of the following: (The reason for the decline is not returned/identified for your review)
  - Credit score is below 500 automatic decline per credit bureau
     Minimum age of 21
  - No open bankruptcies
  - Minimum 1 satisfactory trade
  - 1 open credit trade line 36 months old or older
  - Applicant has opted out of prescreen credit offers
    (https://www.consumer.ftc.gov/articles/prescreened-credit-and-insurance-offers)
- No Hit The applicant could not be found.

### Prescreen Response: Pass

A new window will appear that displays the customer's credit score, credit tier, and any payoff information that is available on their credit history. You will be able to print a Pre-Selected Certificate by clicking on the "**Print Now**" button that is circled on the prescreen results image to the right.

The dealer/user must then click on "Yes" or "No" if the Pre-Approval Certificate has been delivered to the customer.





## automanager

If for any reason, the dealer/user clicks "No", then 700Credit will automatically send this certificate to our Mail House and the certificate will be mailed to the applicant.

The dealer will be charged for this mailing.

**Please Note:** Any certificates printed within 700Dealer.com to the dealership's local printer will not be charged. The dealer can print to their local printer for free.

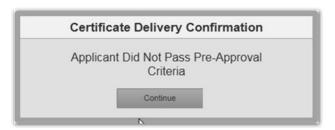




## Prescreen Response: Fail

If the Prescreen inquiry returns as a "Fail", the message will appear as:

In this case, no notice is required to be given to the consumer. In fact, the consumer doesn't have to know the process has taken place. Select "Continue" and the Applicant List is returned. The Applicant List will show all "Fail" returns as QS in RED, and the score/Tier will appear in parenthesis.



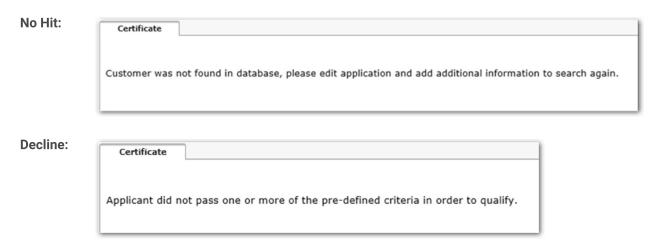




## Prescreen Response: Decline or No Hit

The other two possible return messages are "Decline" and "No Hit". A "No Hit" signifies that no data was found on that particular consumer and a "Decline" means that data was found, however, the consumer did not meet the minimum criteria set up in the Configuration Guide.

In either case, no score will be shown in parenthesis in the Application List.



Select "Continue" and the Applicant List is returned. The Applicant List will show all "No Hit" and "Decline" returns as QS in GRAY and a "D" will appear for a "Decline" and an "NH" will appear for "No Hit". The screenshot below is from our 700Dealer.com platform, which every dealer has access to.

If you do not have your credentials to log in to this platform, please call our support desk immediately: (866) 273-3848.







## **Firm Offer of Credit - Compliance Requirement**

Because a prescreen (QuickScreen) is performed without consumer consent, dealers are required by law to send a "Pre-Selected Certificate" and must be delivered to all consumers who "Pass" the prescreen inquiry AND the dealer must be able to prove the offer was delivered. The dealer has three options for certificate delivery. They can:

- Print the certificate at their local printer in the dealership and drop in the mail to the consumer
- Email the certificate to the consumer
- 700Credit can print and mail the Certificate on your behalf for \$1.05/letter.

Because we are the compliance experts in this industry, our system automatically monitors all prescreens that are run, and if the dealership does NOT print or email the certificate within 15 days of running, our system will automatically generate and mail the certificate to your customer. Dealers will be charged \$1.05/letter if this event occurs.

To the right is an example of our certificate template which will be customized to your store - and your clients.

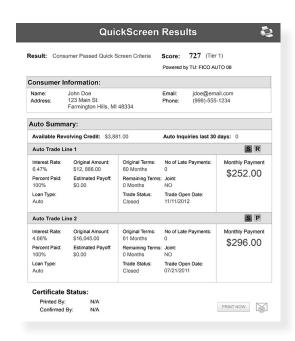


## **OpportunityAlerts!**

**OpportunityAlerts!** are graphic icons that alert the dealer to potential opportunities in the soft pull results based on the color of the alert: Green/Yellow/Red.

A proprietary algorithm reads data from the QuickScreen results and presents the appropriate alerts accordingly. Alerts are available for the following data points:

- Credit Score (S)
- Interest Rate (R)
- Inquiries (I)
- Loan Term (T)
- Monthly Payment (A)
- Paid Percentage (P)







The **BENEFITS** of OpportunityAlerts! include:

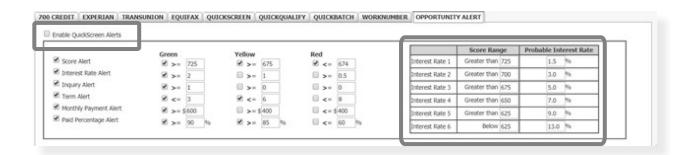
- Quickly identifies opportunities that exist in the QuickScreen results
- Makes the QuickScreen product easier to read and easier to use
- Helps the dealer to focus on the data that will help them work and close the best deal
- Adds value and complexity to our product that make it more difficult to compete against

### **Set-Up Process**

To enable **OpportunityAlerts!**, navigate to the proper tab, as shown below, and check the "Enable QuickScreen Alerts" box (circled).

OpportunityAlerts! are triggered when the values returned from the QuickScreen hit the ranges that are defined in the "OpportunityAlerts!" tab in the Data Access menu in 700Dealer, as shown below. The values will be set at default ranges, however, once the dealer gets comfortable with alerts, they may want to customize the ranges to fit their specific store needs.

Below you will see the default values for Green, Yellow, and Red alerts. Dealers will need to fill out the box below, paying close attention to their score ranges and interests.







## **Pulling & Viewing Prescreens**

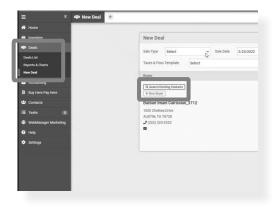
Within both the Online and Desktop interfaces there are multiple different ways to pull or view previously pulled prescreen results on a consumer. For **DeskManager Online**, we will be looking into two ways: (1) starting in the "**Deals**" tab and (2) starting in the "**Contacts**" tab.

#### Pull/View Prescreens in the "Deals" Tab

Starting from the "Deals" tab, click "New Deal".

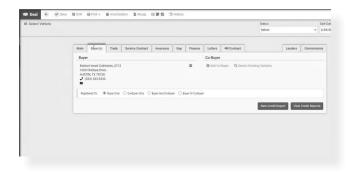
Either search for an already existing customer or enter in a new customer. Those options are circled to the right.

Click "Continue".



To run a new credit report, click "New Credit Report".

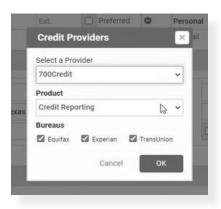
To view previously pulled reports, click "View Reports".



If running a new credit report, a pop-up will appear on screen, prompting the user to select the provider, product (QuickScreen vs. Credit Reporting), and which bureaus they want to use.

Click the "**Product**" down arrow, and choose "**QuickScreen**".

Click "Ok".

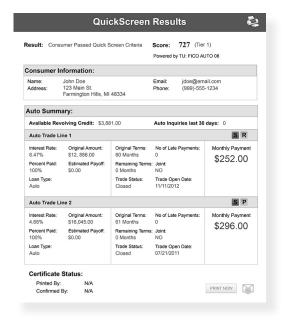






The dealer will then be served up a QuickScreen report on the consumer.

**Note:** These are the sames steps taken as running a full credit report on a consumer. To reference this section, please skip back to **page 22**.



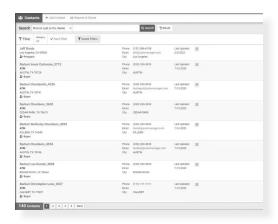




#### Pull/View Prescreens in the "Contacts" Tab

From the main DeskManager Online dashboard, click "Contacts" and then "Contact List" in the left-side navigation bar.

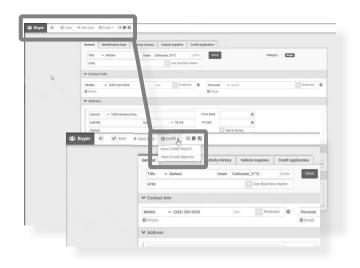
Click the consumer's name who you want to run a credit file on or search for their name.



This will open up the consumer's profile where dealers are able to see contact and address information, pull credit, and view previously pulled reports and identity verification/synthetic ID reports.

To pull a new credit report, click "Credit" in the top navigation bar, and then "New Credit Report" from the drop-down.

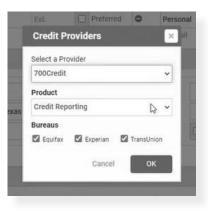
To view any previously pulled reports on this consumer, click "Credit" in the top navigation bar, and then "View Credit Reports" from the drop-down.



If running a new credit report, a pop-up will appear on screen, prompting the user to select the provider, product (**QuickScreen** vs. **Credit Reporting**), and which bureaus they want to use.

Click the "**Product**" down arrow, and choose "**QuickScreen**".

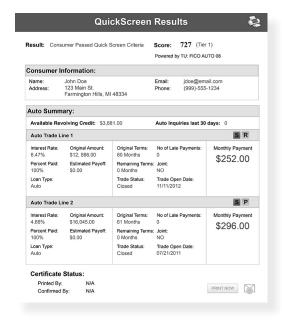
Click "Ok".





The dealer will then be served up a QuickScreen report on the consumer.

**Note:** These are the sames steps taken as running a full credit report on a consumer. To reference this section, please skip back to **page 24**.





## **PLATFORM THREE:**

# AutoManager's DeskManager Desktop

This section of the user guide will cover all aspects of AutoManager's DeskManager Desktop, including;

- (1) Enabling the 700Credit product within DeskManager Desktop
- (2) Creating a new deal/customer
- (3) Pulling and viewing credit
- (4) Pulling and viewing prescreens

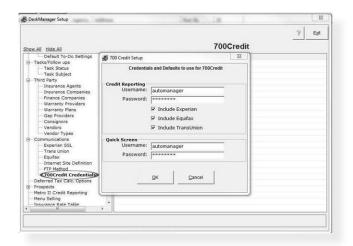


# **Enable 700Credit in DeskManager Desktop**

Once you log into DeskManager, go to "File" in the top right, then click "Setup".

Scroll down to "Communications" then select "700Credit Credentials".

Put in your username and password for "Credit Reporting" and "QuickScreen", click "Ok", and exit out of the DeskManager Setup Screen.

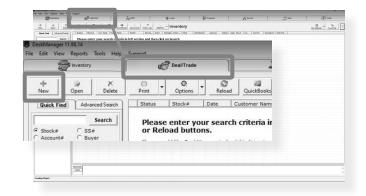




#### **Create a New Deal/Customer**

To create a new deal and/or customer, begin in the "Deal/Trade" tab.

Click "New".

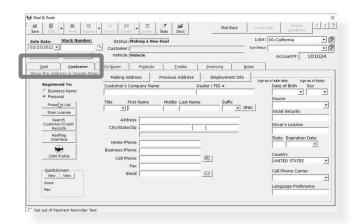


To enter in information concerning the consumer, click the "Customer" tab, as shown to the right, and fill out the required information.

For information regarding the deal itself, pan over to the left and click on the "**Deal**" tab. Fill out the required information.

Once completed, click "Save" in the top-left corner.

**Note:** This same process can be applied when starting from the "**Prospects**" tab.







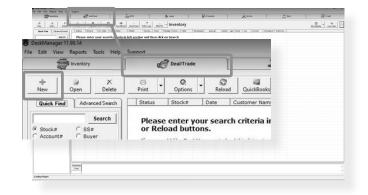
## **Pulling & Viewing Credit**

Within both the Online and Desktop interfaces there are multiple different ways to pull or view previously pulled credit reports on a consumer. For **DeskManager Desktop**, we will be looking into three ways 1) pulling and viewing credit from the "**Deal/Trade**" tab 2) pulling credit (*not viewing*) from the "**Credit**" tab, and then 3) viewing previously pulled (*not pulling new*) from the "**Prospects**" tab.

#### Pull/View Credit in the "Deal/Trade" Tab

Starting in the DeskManager Desktop home screen, click the "**Deal/Trade**" tab in the top navigation bar.

Click the green "+ New" button in the upperleft corner of the screen.



For a new customer/deal, fill out the consumer's information.

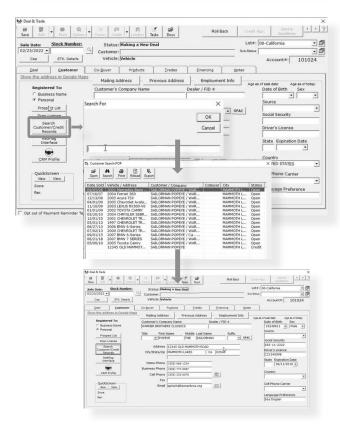
For an already existing customer/deal, click "Search Customer/Credit Records", as shown to the right.

A pop-up window will appear allowing the user to search a name.

From the list, choose the name of the customer whose information you want to pull into the form.

You will be returned to the "New Deal/Trade" interface, but now with the consumer's information auto-populated into the form.

Click "Save" in the top-left corner.

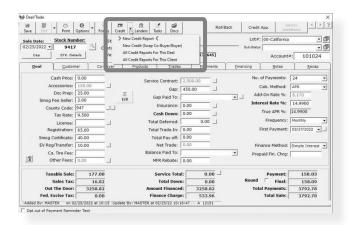






At the top of the pop-up, click the down arrow attached to the "Credit" button, and then click "New Credit Report" from the drop-down menu.

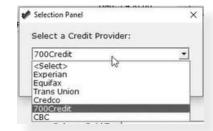
To view a previously run report on either the deal or the client, click "All Credit Reports For This Deal" or "All Credit Reports For This Client".



Select which provider you want to use for the credit report.

The company listed as default, as explained earlier, will automatically be chosen as the provider.

Click "Ok".



Fill out any other information into the credit application.

Here, you can also change which bureaus you want to use to run the credit report, choose if you want to run the full credit file or only the red flag only, and add a co-buyer to the credit report.

Once finished, click "Submit".





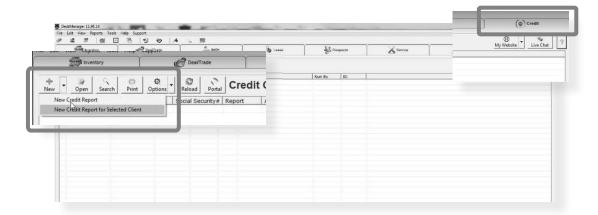
Once submitted, a full credit file on the consumer will appear on screen in an iframe.





# Pulling Credit in the "Credit" Tab

To run a credit report, select the "Credit" tab, then click "New" and select "New Credit Report".



Under "Select a Credit Provider", select "700Credit" and click "Ok".

Fill in the borrower information, click "Submit".



The dealer will then be served up the consumer's credit report in an iframe.

Once you run this credit report, that borrower's report will be saved in the DeskManager credit module.



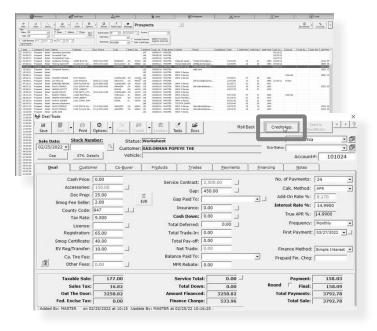


# View Credit in the "Prospects" Tab

Starting in the "Prospects" tab, click or search the name you want to see a previously pulled report on.

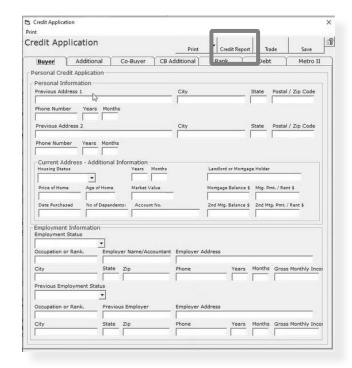
This will open up the consumer's profile. If a credit report has been run on the consumer, the "Credit App" button will be clickable.

**Note:** The button will be grayed out and not click-able if a credit report has not yet been run on the consumer. In this case, you will need to follow the steps above, starting in the "**Credit**" tab.



Clicking the "Credit App" button will pull up the available credit information on the consumer, as shown to the right.

To see 700Credit's easy-to-read HTML format credit file, click "Credit Report" in the top-right corner of the pop-up.







# **Pulling & Viewing Prescreens**

Within both the Online and Desktop interfaces there are multiple different ways to pull or view previously pulled prescreen results on a consumer. For **DeskManager Desktop**, we will be looking into two ways: (1) starting in the "**Prospects**" tab and (2) starting in the "**Deal/Trade**" tab.

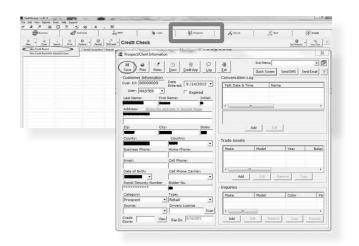
Note: If you need a refresh/introduction to 700Credit's QuickScreen product, please refer back to page 27.

# Pull/View Prescreens in the "Prospects" Tab

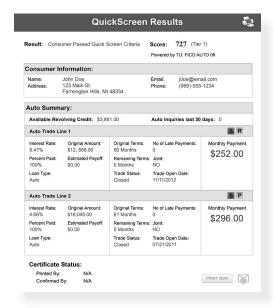
Go to the "Prospects" tab and click "New", located in the upper-left corner of the new screen.

Put in prospect information and click, "Save".

Once saved, click the "QuickScreen" button, located in the top-right corner.

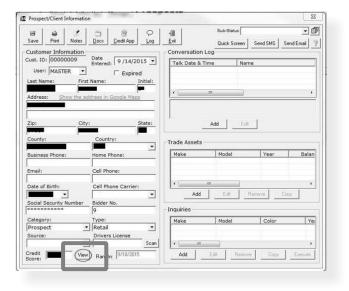


Once you hit "**Submit**", it" bring up the QuickScreen results page, as shown to the right.





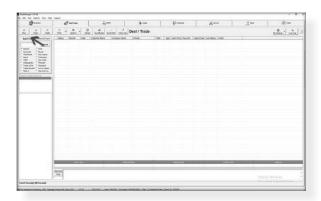
Once you run a QuickScreen and want to view the results again, just click "View" at the bottom of the prospect's profile to pull it up, as shown to the right.





## Pull/View Prescreens in the "Deal/Trade" Tab

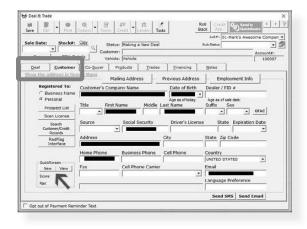
Inside the "**Deal/Trade**" tab, click "**New**" in the top left corner.



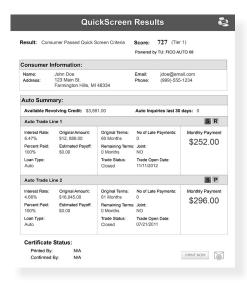
Inside the "Customer" tab, fill in the customer's information and click "Save".

Then, scroll down under "QuickScreen" and click "New".

To view a previously pulled QuickScreen report on the consumer, click "View" (located next to the "New" button).



Once you hit "Submit", it will bring up the prospect's QuickScreen results, as shown to the right.







#### Introduction to 700Dealer.com

As a customer of 700Credit, you have access to your own personal credit portal at <a href="www.700Dealer">www.700Dealer</a>.com. You should have received your username and password in a welcome email from 700Credit.

If you did not receive this email, or have misplaced it, please send an email to: <a href="mailto:support@700credit.com">support@700credit.com</a> or call: (886) 273-3848.



# **Viewing Your Leads**

When you log in to 700Dealer.com, simply click on the **Applicant List** menu item in the left-hand column and you will see a list of all. You can select **Date Range** to view different timeframes.

By clicking on any name in the list, you can view their QuickQualify and QuickScreen results, full credit report, red flag, and a link to their compliance dashboard.





## **Compliance Dashboard**

Our Compliance Dashboard closely monitors your efforts to ensure compliance processes are being followed. Issues of concern are highlighted in red for quick identification. We support both single and multi-roof views, ensuring you have your finger on the pulse of every compliance aspect in your business. Items supported on the dashboard include:

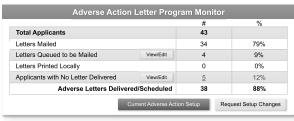
- Red Flag Alert Status
- OFAC Compliance
- Adverse Action Letter
- RBPN

#### **Lead Summaries for:**

- QuickQualify
- QuickApplication
- QuickScreen
- QuickScore
- QuickQualify Xpress

#### **How You Benefit**

- Ensure compliance processes are being followed
- Identify immediately when/
   where you are out of compliance
- Easily print audit reports
- Single and multi-point rooftop views



		#	%
Total Applicants		43	
Notices Mailed		35	81%
Notices Queued to be Mailed	View/Edit	6	14%
Notices Emailed		0	0%
Notices Printed Locally		0	0%
Applicants with No Notice Delivered	View/Edit	2	5%
RBPN Notices Delivere	ed/Scheduled	41	95%

Red Flag Alert Status		#	%
Total Applicants With Red Flag Red Flag Clear & Cautions		38	46
		9	24%
Red Flag Alerts		29	76%
Alerts Unresolved	View/Edit	27	
Alerts Resolved		2	
		Wo	rk on Unresolved
Consumer Alarts		Wo	rk on Unresolved
Consumer Alerts Fraud Victim and Security Alerts	View		rk on Unresolved
	View View		rk on Unresolved
Fraud Victim and Security Alerts		1	rk on Unresolved
Fraud Victim and Security Alerts Active Duty Alerts		<u>1</u> 0	

	#	
Total Applicants	42/29	
	#	%
otal Applicants with OOW Presented	42	100%
Applicants Passed	3	7%
Applicants Failed	0	0%
Authentication Abandoned	3	7%
Questions Unavailable	36	86%

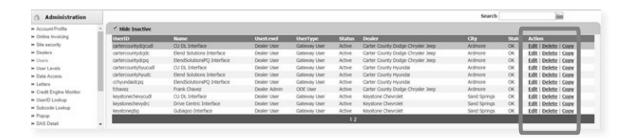
OFAC Compliance				
OFAC Status Total Applicants With OFAC		# 39	%	
				OFAC Alerts
OFAC Unresolved		0		
OFAC Resolved		0		



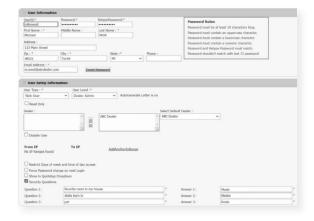
## **Managing Users**

You can add, edit or delete users who have access to your customer, credit and lead information through the following process:

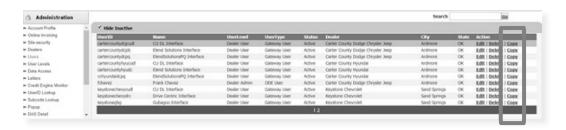
- 1. Log in to 700Dealer.com
- 2. Click on the "Users" link in the left-hand navigation bar
- 3. To edit a user's credentials, click the "Edit" link on the right
- 4. To delete a user, click the "Delete" link on the right
- 5. To create a new user, click on the "Copy" link on the right.



When you click on "Edit", you will be brought to a screen where you can make changes to the information.



# **Creating a New User**

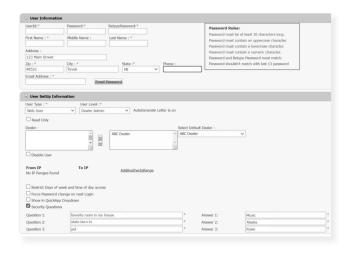






To create a new user, it is easiest to find a similar user id, and select the "Copy" action, as highlighted in the previous step.

You can then fill in the new user information and make any changes in the setup necessary.



# **Viewing Invoices**

Dealers can also view their monthly invoices online by selecting the "Online Invoicing" tab in the left-hand menu.



You should have been sent your <u>700Dealer.com</u> login credentials in one of our welcome emails to you. If you cannot locate your credentials or have any questions, you may send us an email or give us a call at the following: Support: (866) 273-3848 (Option 4) or <u>support@700Credit.com</u>.

