



**TRADEPENDING**

**USER GUIDE**

**AUGUST 2022**

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## Welcome to 700Credit!

**700Credit is the leading provider of credit and compliance solutions for the automotive industry. Our products and services have evolved through the years, as we continually collect feedback from our clients around the country. Our singular focus on the automotive industry has allowed us to create solutions that are easy to use and best fit the needs of our dealer clients. Today we have over 14,500 direct dealer clients using our products and services across the US.**

### Credit Reports

We offer access to reports from the leading national credit companies, Experian, Equifax and TransUnion. Credit Reports contain information from credit grantors, courts, and collection agencies regarding the historical loans by the consumer. Credit Reports also include scores (FICO and Vantage), and public records such as judgments, liens, and bankruptcies. They also may include previous employers, addresses and other names used. All 700Credit clients receive their choice of report format, score, and ancillary products.

### Red Flag

A Red Flag summary is provided with each report pulled, to alert you to information that appears to be genuine on the surface but may be questionable. These warning messages focus on high-risk applicants, social security numbers, driver's licenses, and addresses. Currently, there are more than 31 patterns for Red Flag alerts.

### Out of Wallet Questions

Out of Wallet (OOW) questions are available for every applicant processed through the platform. When a Red Flag alert occurs, your dealership must validate the person's identity. OOW questions are available instantly, providing multiple choice questions that would be hard for an identity thief to answer. If the consumer answers most the questions correctly, their identity is verified, and the alert is automatically resolved, allowing you to proceed with the transaction.

### Risk-Based Pricing Notices

Following the National Automobile Dealers Association (NADA) and National Independent Automobile Dealers Association (NIADA) recommendations, our solution uses the Exception Notice option, otherwise known as Model Form B-4 and Model Form B-5, for those instances where a score is not returned on the consumer.

## Adverse Action Letters

We have developed a base solution that follows industry best practice (and the best liability protection) to help keep you in compliance with federal and state laws and regulations. Our services can be tailored to fit your dealership's interpretation of the law and internal policies.

**TradePending has integrated our prequalification, soft pull solution, QuickQualify into the TradePending platform. This brief guide will walk you through the consumer's prequalification experience and how to view your QuickQualify leads within your TradePending platform. If you have any questions, please feel free to reach out to our support desk at: (866) 273-3848 or email us at: [support@700credit.com](mailto:support@700credit.com).**

## Introduction to QuickQualify

**QuickQualify** is a soft pull prequalification solution which places a soft inquiry on the consumer's file, that does not require a consumer's SSN or DoB - only name and address required. For each consumer that fills out the prequalification form and gets preapproved, dealers receive:

- FICO Score
- Available Revolving Credit
- Auto Inquiries last 30 days
- Summary of Auto Trade Lines Including:
  - Current Monthly Payments
  - Current Auto Loan Interest Rates
  - Remaining Balance/Payoff
  - Payment History
  - Months Remaining on Auto Loans

You can use this information to put the consumer in the right vehicle with the right financing, right away!

QuickQualify Results

Result: Applicant Found

Score: 618

Powered by EX: FICO AUTO V8

Consumer Information:

Name: Jane Doe

Email: jdoe@email.com

Address: 123 Main St.  
Farmington Hills, MI 48334

Phone: (999)-555-1234

Auto Summary:

Available Revolving Credit: \$1,459.00

Auto Inquiries last 30 days: 0

Auto Trade Line 1

Interest Rate: 17.52765%	Original Amount: \$17,079.00	Original Terms: 73 Months	No of Late Payments: N/A	Monthly Payment: \$382.00
Percent Paid: 81.12%	Estimated Payoff: \$3,224.00	Remaining Terms: 6 Months	Trade Status: Open	Trade Open Date: 11/19/2015

Auto Trade Line 2

Interest Rate: 4.66%	Original Amount: \$16,045.00	Original Terms: 61 Months	No of Late Payments: 0	Monthly Payment: \$296.00
Percent Paid: 100%	Estimated Payoff: \$0.00	Remaining Terms: 0 Months	Trade Status: Closed	Trade Open Date: 07/21/2011

Certificate Status:

Printed By: N/A

Confirmed By: N/A

PRINT NOW

## Credit Report Option

With our QuickQualify platform, dealers have the option of either getting the soft pull prequalification results as shown above, or you can opt to receive a full credit file from all three bureaus: **Equifax**, **TransUnion**, and **Experian**.

We **STRONGLY** suggest you set up your prequalification bureau to match the bureau and scorecard that matches your credit bureau used in your F&I Office.

**Note: This report can only be used for information purposes and CANNOT be used to fund the deal.**

Credit Report

JANE AARDEN

DOB: 11/01/1950

Date: 05/02/20

2 MAPLE CT

SSN: 000-00-1234

In File: 09/08/20

WESTPORT, MA, 02790

Reported: 03/14/20

Subscriber: FDC

Sub Code: CS0001208G

PREVIOUS ADDRESSES:

Name	City	State	ZIP
5 SILVER RDG	WINDHAM	ME	04062
11 HIGH DAM RD	WAREHAM	MA	02517

EMPLOYMENT:

EMPLOYER X

02/15/10

700Credit Auto Summary

Total Bal	Month Pay	Total Auto	Open Auto	30	60	90
\$0.00	\$0.00	\$0.00	\$0.00	0	0	0

Trades:

Account Name	Status	Orig Amt	Cur Bal	Monthly Pay	Mos Rep	Payment Pattern
TD BANK N.A.	Paid or paying as agreed	09/26/2015	\$1,424.00	\$282	00	00
0748M001	Open		\$1,424.00		00	00
CITIZENBANK	Paid or paying as agreed	10/08/2009	\$0	\$301	48	111111111111
07431009	Closed		\$1,995.02		00	00
PNC V LEASING	Paid or paying as agreed	03/26/2006	\$0	\$0	41	1X1111111111
07990001	Closed		\$1,020.00		00	00

Score Summary

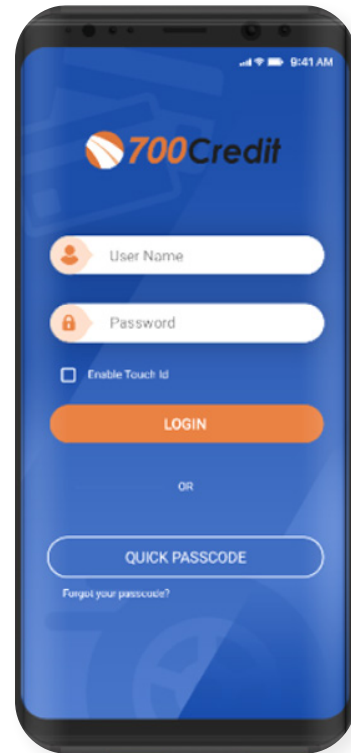
Score Card	Score	Code	Score Factor Description
FICO Risk V2	700		serious delinquency, derogatory public record or collection filed
National Risk Model	502		time since delinquency is too recent or unknown
Bankruptcy	925		number of accounts with delinquency amount owed on delinquent accounts
			average age of accounts
			delinquency on bank installment loans
			too few accounts now current
			presence of non-satisfactory ratings on accounts or lack of open accounts
			ratio of bank revolving balances to credit limits or lack of bank revolving account information
			presence of derogatory accounts
			recently active or lack of bank, retail or finance accounts
			presence of delinquent accounts

## QuickMobile App

The 700Credit Mobile Dealer App is specifically designed for our dealers to manage their soft pull leads generated by the QuickQualify solution from a single, secure platform.

From this simple interface you can:

- Receive alerts when consumers complete the QuickQualify web form
- Optimize your interactions with applicants through text and mobile dialing
- View a list of all applicants and immediately click on any applicant to view the live credit score and credit file information
- Set filters to view leads from a specific period of time
- Dealers can forward the QuickQualify URL via text or email for consumers to complete from their devices.



The 700Credit QuickMobile Dealer App is available for both mobile phone (iOS & Android) and tablet formats. It is offered at no charge and can be downloaded from the Apple and Android App Stores by searching for "700Credit" or by scanning the QR Code to the right. Please contact our support team if assistance is required: (866) 273-3848.

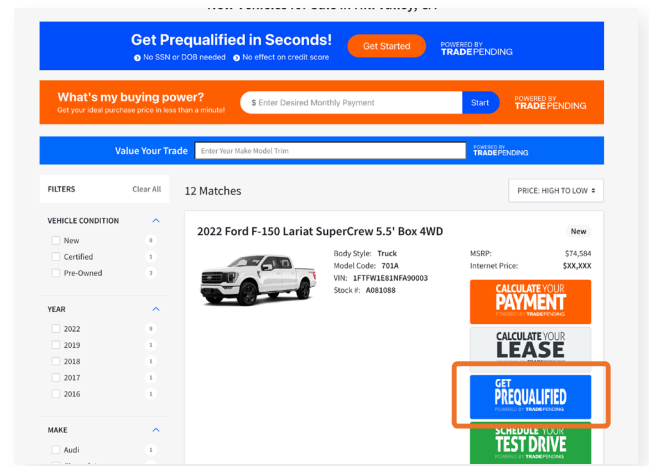


## 700Credit Integration

700Credit is partnered with TradePending to provide QuickQualify integration in their platform. There are two places in which TradePending has integrated our product into their dealerships websites: 1) through the **Approve Platform** and 2) within the **Payment Platform**. The next two sections will cover each of these integration points separately.

### Consumer Experience: Approve Platform

Starting on the dealership website, a consumer will locate a car, RV, or powersport vehicle they are interested in and click the **"Get Prequalified"** button, as shown here.



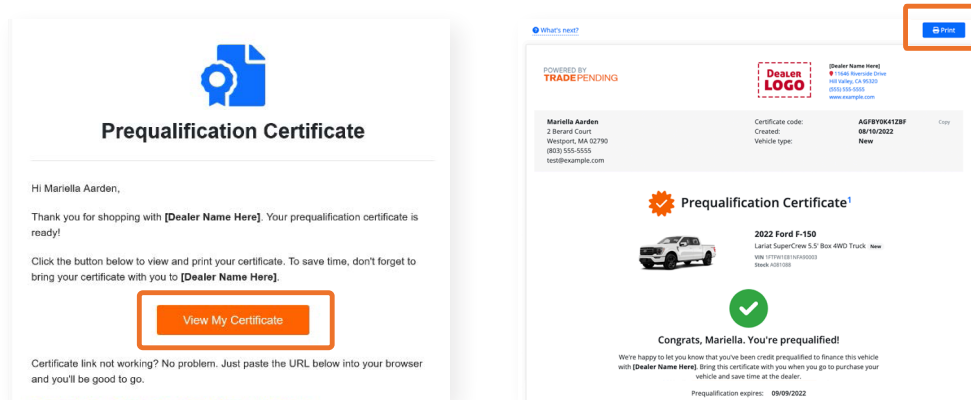
A lead form will appear on the screen, prompting the consumer to fill out information. The consumer will provide:

1. First Name
2. Last Name
3. Email Address
4. Phone Number
5. Street Address
6. City, State, and Zip Code

 A screenshot of the 'Apply to Prequalify' form. The title is 'Apply to Prequalify' with an information icon. Below the title, there's a paragraph explaining the process: 'Save time at the dealer by applying to prequalify for financing. It's quick, easy, and won't affect your credit score. Please enter your contact information to receive an emailed copy of your AutoAPR Prequalification Certificate with your prequalification results from [Dealer Name Here]'. The form fields are: First name (Mariella), Last name (Aarden), Email address (test@example.com), Phone ((803) 555-5555), Address (2 Berard Court), Apt #, City (Westport), State (MA), and Zip (02790). A 'Continue' button is at the bottom right. At the very bottom, there's a small disclaimer about data sharing and consent.

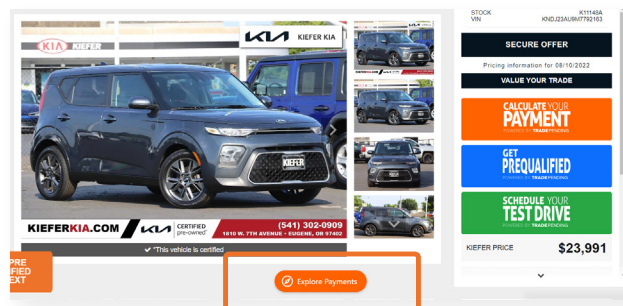
Once completed, click **"Continue"**.

Upon completion, the consumer will be presented their Prequalification Certificate. To view the credit score range certificate, click the **"View My Certificate"** button. To print the certificate, click the blue **"Print"** button, as shown below.



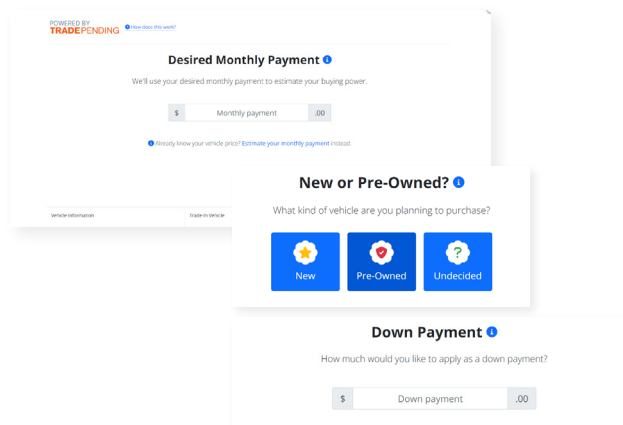
## Consumer Experience: *Payment Platform*

Starting on the dealership website, a consumer will locate a car, RV, or powersport vehicle they are interested in and locate the fixed button in the bottom of the viewport labeled, **"Explore Payments"**.



A pop-up window will appear, prompting the user to answer the following questions:

1. Desired Monthly Payment
2. New or Preowned Vehicles
3. Vehicle Style
4. Down Payment
5. Trade-In Vehicles
6. Loan Title





Finally, the consumer will be brought to the portion of the form where they are prompted to enter a credit score estimate. Here, they can either estimate the score on their own, or click the **"Help me look up my credit score"** button, located directly under the score dial.

POWERED BY TRADEPENDING [How does this work?](#)

### Est. Credit Score ⓘ

What is your approximate credit score?

A horizontal slider scale from 400 to 850 with a blue dot at 600.

[Help me look up my credit score.](#)

[< Back](#) [Continue >](#)

Vehicle Information Budget \$400/mo, Pre-Owned, All, \$1,000 Down	<a href="#">Edit</a>	Trade-In Vehicle No	<a href="#">Edit</a>	Title & Est. Credit Score Me Only	<a href="#">Edit</a>
--	----------------------	------------------------	----------------------	--------------------------------------	----------------------

The user will be re-directed to a prequalification form where they are prompted to fill in the required information.

**Note:** This particular form is the second point of integration for 700Credit within TradePending.

The consumer will provide:

1. First & Last Name
2. Email Address
3. Phone Number
4. Address, City, State & Zip Code

Once complete, click **"Continue"**.

POWERED BY TRADEPENDING [How does this work?](#)

### Explore Your Estimated Payment ⓘ

Your report is ready! Please enter your contact information to receive an emailed copy of your Payment Certificate with your credit score, estimated buying power, and matching vehicles from **Kiefer Kia**.

First name  Last name

Email address  Phone

Address  Apt #

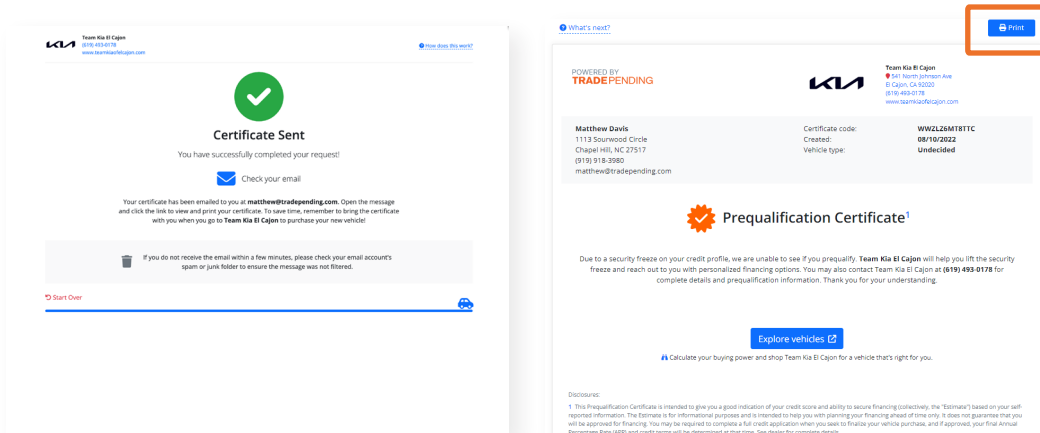
City  State  Zip

[< Back](#) [Continue >](#)

TradePending will share this information with Kiefer Kia but never with 3rd parties for marketing purposes. By clicking continue, you consent to having your credit file accessed by TradePending on behalf of Kiefer Kia for the purposes of prequalifying for a vehicle loan. This is a soft inquiry and will not impact your credit score. You understand that you might not prequalify depending on the prequalification criteria. You agree to receive all forms of communication from Kiefer Kia including, but not limited to, email, phone, text, mail, etc. Message and data rates may apply. Some dealers may use pre-recorded messages or auto-dialers. Consent to these terms is not a condition of purchase. You may opt out at any time.

Vehicle Information Budget \$400/mo, Pre-Owned, All, \$1,000 Down	<a href="#">Edit</a>	Trade-In Vehicle No	<a href="#">Edit</a>	Title & Est. Credit Score Me Only	<a href="#">Edit</a>
--	----------------------	------------------------	----------------------	--------------------------------------	----------------------

Upon completion, the consumer will be presented with a screen informing them their Prequalification Certificate has been sent to their email. To print the certificate, click the blue **"Print"** button, as shown below.



## Viewing Leads in the TradePending Platform

Dealers will begin by logging in with their provided credentials. From the home dashboard, they can see all of their leads, their QuickQualify results and full credit files.

To view a specific lead and their details, start by clicking on the “**Cert. Code**” attached to the leads name, as circled below.

Cert. Code	Name	Type	Credit	Trade	Device	Created	Source	Activity	Status	Actions
#M4PVE0Y70BS2	Lowitz, David	New	719	No		8/10/2022 1:49 PM	Source	Activity	New Lead	Search
#F9EUWTF3J3GV	Lowitz, David	New	719	No		8/10/2022 1:47 PM	Source	Activity	New Lead	Search
#4JLR4TMT7AZ	Lowitz, David	Pre-Owned	-	-		8/10/2022 1:43 PM	Test Drive	Activity	New Lead	Search
#J5MTY1SKTD8F	Lowitz, David	Undecided	720	Yes		8/10/2022 1:40 PM	Explore	Activity	New Lead	Search
#YUCZK4VGTHT57	Aarden, Mariella	New	705	No		8/10/2022 12:13 PM	Source	Activity	New Lead	Search
#2NTA48VTD5D	Aarden, Mariella	Pre-Owned	-	-		8/10/2022 12:12 PM	Test Drive	Activity	New Lead	Search
#6Y93314F6ZMB	Aarden, Mariella	Undecided	727	Yes		8/10/2022 12:11 PM	Explore	Activity	New Lead	Search
#4JLR4TMT7AZ	Aarden, Mariella	New	-	-		8/10/2022 11:41 AM	Test Drive	Activity	New Lead	Search
#W059FK149YTG	Aarden, Mariella	New	727	Yes		8/10/2022 11:38 AM	Source	Activity	New Lead	Search
#6E24KETTGEV	Denton, Robert	Undecided	748	Yes		8/10/2022 11:33 AM	Explore	Activity	New Lead	Search

**Note:** Dealers are able to see the consumer’s credit score in two places; on the Leads dashboard (shown above), and in the consumer’s detailed profile.

From here, dealers can view:

1. Vehicle Details
2. Applicant Details
3. Credit Details
4. Dealer Details

To view the applicants QuickQualify results and full credit file, click “**View Credit Report**”, as shown to the right.

**2018 Honda Accord**  
 LE  
 Mileage: 90,000 mi  
 Condition: Good  
 Trade-In Report [View Trade Report](#)  
 Est. Value: \$20,990  
 Payoff: \$18,000  
 Equity: \$2,990

**Applicant Details**  
 Name: Mariella Aarden  
 Address: 2 Barnard Court  
 Westport, MA 02790

**Credit Details**  
 Result: Approved  
 Credit Score: 727  
 Report: [View Credit Report](#)

**Financial Details**  
 Title: ME Only  
 Down Payment: \$2,000

A pop-up window will appear revealing the consumer's QuickQualify results, as shown below.

If a credit report has also been run on the consumer, the dealer can click the **"Credit Report"** tab at the top of the pop-up window, and the full credit file will be shown.

QUICKQUALIFY CREDIT REPORT

**QuickQualify Results**

Result: Applicant Found Score: 727  
Powered by TU FICO Auto 08

**Consumer Information:**  
Name: Mariella Aarden  
Address: 2 Bernard Court  
Westport, MA 02790

**Auto Summary:**  
Available Revolving Credit: \$3,881.00 Auto Inquiries last 30 days: 0

**Auto Trade Line 1**

Interest Rate:	Original Amount:	Original Terms:	No of Late Payments:	Monthly Payment
6.47%	\$12,886.00	60 Months	0	\$252.00
Percent Paid:	Estimated Payoff:	Remaining Terms:	Joint:	
100%	\$0.00	0 Months	NO	
Loan Type:		Trade Status:		
Loan		Closed		

**Auto Trade Line 2**

Interest Rate:	Original Amount:	Original Terms:	No of Late Payments:	Monthly Payment
4.66%	\$16,045.00	61 Months	0	\$296.00
Percent Paid:	Estimated Payoff:	Remaining Terms:	Joint:	
100%	\$0.00	0 Months	NO	
Loan Type:		Trade Status:		
Loan		Closed		

PRINT NOW

QUICKQUALIFY CREDIT REPORT

**CREDIT REPORT**  
for the purposes of Pre-qualifying only, not to be used for credit application, a full file is required

TransUnion

MARIELLA AARDEN DOB: 01/01/1990 Date: 12/13/2021 1:19:29 PM  
2 BERNARD CT SSN: XXX XX 9867 In File: 03/01/2003  
WESTPORT, MA 02790 Submitter Name: 700CREDIT Test Account  
Sub Code: Z1000112 Date Reported: 12/01/2014

**PREVIOUS ADDRESSES**

Name	City	State	Zip	Date Reported
1 SILVER BOND	WINTHAM	MA	01892	
21 BRIGHT DAM RD	WINTHAM	MA	01871	

**EMPLOYMENT**

Employer	Occupation	Date Hired	End Date	Date Reported
EMPLOYER X	CLINICAL			10/08/2013

**Special Messages**

SSN Mask Ind: No SSN on input but SSN on file

**Score Summary**

ScoreCard	Score	Code	Score Factor Description
FICO Auto 08	727	010	Proportion of balances to credit limits is too high on bank revolving or other revolving accounts.
		003	Proportion of bank balances to bank accounts is too high.
		005	Too many accounts with balances.
		015	Lack of recent bank servicing information.
		1	Inquiries did impact the credit score and, for models that indicate it, no derogatory info was found in the file.

**700Credit Auto Summary**

Total Bal	Month Pay	Total Auto	Open Auto	30	60	90
\$0	\$0	2	0	0	0	0

**Trades:**

Account Name	Status	Del Open	Cur Bal	Month Pay	Max Rep	Payment Pattern
Account		Open/Cld	Orig AMT	Part Due	30 60 90	

## Introduction to 700Dealer.com

As a customer of 700Credit, you have access to your own personal credit portal at [www.700Dealer.com](http://www.700Dealer.com). You should have received your username and password in a welcome email from 700Credit.

If you did not receive this email, or have misplaced it, please send an email to: [support@700credit.com](mailto:support@700credit.com) or call: (886) 273-3848.



## Viewing Your Leads

When you log in to 700Dealer.com, simply click on the **Applicant List** menu item in the left-hand column and you will see a list of all. You can select **Date Range** to view different timeframes.

By clicking on any name in the list, you can view their full credit report, QuickQualify results, red flag, and a link to their compliance dashboard.

**QuickQualify Results**

Result: Applicant Found Score: 618  
Powered by EX: FICO AUTO V8

**Consumer Information:**  
Name: Jane Doe Email: jdoe@email.com  
Address: 123 Main St, Farmington Hills, MI 48334 Phone: (999) 555-1234

**Auto Summary:**  
Available Revolving Credit: \$1,459.00 Auto Inquiries last 30 days: 0

**Auto Trade Line 1**  
Interest Rate: 17.52765% Original Amount: \$17,079.00 Original Terms: 73 Months No of Late Payments: N/A Monthly Payment: \$382.00  
Percent Paid: 81.12% Estimated Payoff: \$3,224.00 Remaining Terms: 0 Months Trade Status: Open Trade Open Date: 11/19/2015

**Auto Trade Line 2**  
Interest Rate: 4.80% Original Amount: \$16,045.00 Original Terms: 61 Months No of Late Payments: 0 Monthly Payment: \$296.00  
Percent Paid: 100% Estimated Payoff: \$0.00 Remaining Terms: 0 Months Trade Status: Closed Trade Open Date: 07/21/2011

**Certificate Status:**  
Printed By: N/A Confirmed By: N/A

**Credit Report**

DOB: 11/01/1950 Date: 05/02/20  
SSN: 000-00-1234 In File: 09/08/20  
Reported: 03/14/20  
Subscriber: FDC  
Sub Code: C500012086

**RES:** City: WINDHAM State: ME ZIP: 04062  
WAREHAM MA 02511

02/15/10

## Managing Users

You can add, edit or delete users who have access to your customer, credit and lead information through the following process:

1. Log in to [700Dealer.com](https://700Dealer.com)
2. Click on the “Users” link in the left-hand navigation bar
3. To edit a user’s credentials, click the “Edit” link on the right
4. To delete a user, click the “Delete” link on the right
5. To create a new user, click on the “Copy” link on the right.

User ID	Name	User email	User type	Status	Dealer	City	State	Actions
cartercountrydgcud	CU DL Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
cartercountrydgcik	Blend Solutions Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
cartercountrydgcq	Blend Solutions PQ Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
cartercountryhyudai	CU DL Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
cartercountryhyudai	Blend Solutions Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
ochyundaidgcq	Blend Solutions PQ Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
schawez	Frank Chavez	Dealer Admin	ODE User	Active	Carter County Dodge Chrysler Jeep	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
keystonecheryud	CU DL Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
keystonecheryudic	Drive Centric Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
keystonegcp	Gubagoo Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>

When you click on “Edit”, you will be brought to a screen where you can make changes to the information.

**User Information**

User ID:  Password:  Retype Password:

First Name:  Middle Name:  Last Name:

Email Address:

Address:

City:  State:  Phone:

**User Setup Information**

User Type:  User Level:

Web User: ☐ Dealer Admin: ☐ AutoGenerate Letter is on: ☐

Dealer:  Select Default Dealer:

**Security Questions**

Question 1:  Answer 1:

Question 2:  Answer 2:

Question 3:  Answer 3:

## Creating a New User

User ID	Name	User email	User type	Status	Dealer	City	State	Actions
cartercountrydgcud	CU DL Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
cartercountrydgcik	Blend Solutions Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
cartercountrydgcq	Blend Solutions PQ Interface	Dealer User	Gateway User	Active	Carter County Dodge Chrysler Jeep	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
cartercountryhyudai	CU DL Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
cartercountryhyudai	Blend Solutions Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
ochyundaidgcq	Blend Solutions PQ Interface	Dealer User	Gateway User	Active	Carter County Hyundai	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
schawez	Frank Chavez	Dealer Admin	ODE User	Active	Carter County Dodge Chrysler Jeep	Andromore	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
keystonecheryud	CU DL Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
keystonecheryudic	Drive Centric Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>
keystonegcp	Gubagoo Interface	Dealer User	Gateway User	Active	Keystone Chevrolet	Sand Springs	OK	<a href="#">Edit</a>   <a href="#">Delete</a>   <a href="#">Copy</a>

To create a new user, it is easiest to find a similar user id, and select the “**Copy**” action, as highlighted in the previous step.

You can then fill in the new user information and make any changes in the setup necessary.

## Viewing Invoices

Dealers can also view their monthly invoices online by selecting the “**Online Invoicing**” tab in the left-hand menu.

You should have been sent your [700Dealer.com](http://700Dealer.com) login credentials in one of our welcome emails to you. If you cannot locate your credentials or have any questions, you may send us an email or give us a call at the following: Support: (866) 273-3848 (Option 4) or [support@700Credit.com](mailto:support@700Credit.com).